

**FREEDOM OF INFORMATION  
AND  
PRIVACY ACTS**

**SUBJECT: CUSTODIAL DETENTION  
SECURITY INDEX**

**FILE NUMBER: 100-358086**

**SECTION: 38**



**FEDERAL BUREAU OF INVESTIGATION**

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## NOTICE

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Office Memorandum • UNITED STATES GOVERNMENT

DATE: 5/18/56

TO :

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 12,949 persons represented in the security index (as of May 15, 1956). Of the total, 11,426 or 88.2 percent are communists. General

A detailed table, enclosed in duplicate, shows as of May 15, 1956, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.



KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized

NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees

BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees

GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group

MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America

RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees

UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian







## Office Memorandum • UNITED STATES GOVERNMENT

2199

DATE: May 21, 1956

TO :

FROM :

SUBJECT: General  
SECURITY INDEX LIST  
Bufile

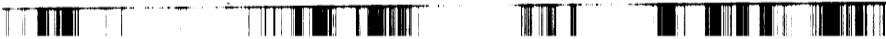
The Security Index list as of May 15, 1956, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) It is recommended that this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested." *Recd 5-22-56*

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.



UNRECORDED

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

DATE: May 25, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 21 cards were added to the Security Index and 17 cards were cancelled, a net increase of 4 cards.

The Security Index count as of today is -12,972.

ACTION:

None. This is for your information.

Legal Attache, Mexico City (66-364)

June 5, 1956

Director, FBI (100-352086)

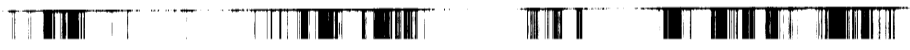
SECURITY INDEX SUBJECTS  
RESIDING IN MEXICO

Reurlet dated May 18, 1956.

The names of

[REDACTED]

cc - Foreign Liaison Unit (route through for review)



Date: May 18, 1956  
To: Director, FBI  
From: Legat, Mexico (66-364)

Subject: SECURITY INDEX SUBJECTS IN MEXICO  
- GENERAL

Rebulet 4/15/56 forwarding a list of Security Index subjects residing in Mexico.

This office is presently carrying two individuals on the SI which were not mentioned in referenced communication, namely:

- 1. [REDACTED] (Legat)
- MC File 100-1624
- Bufile 100-403896
- OO: Los Angeles (LA 100-45248)

This individual, as set forth in the report of SA [REDACTED], 4/25/56, presently resides in Mexico City.

- 2. [REDACTED]
- MC File 100-1642
- Bufile 100-344641
- OO: Denver (DN 100-6815)

Legat letter of 4/18/56 reflects that this individual is presently attached to the Museum of Anthropology in Mexico City.

This office would appreciate being advised as to whether these individuals are currently on the SI.

(3)

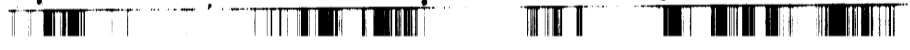
6/15/56

100-31-2296-2200

[REDACTED]

[REDACTED]

[REDACTED]



# 772-57-2201

To: Director, FBI		From: SA	Date: May 10, 1956
SUGGESTION		Employee assigned to (Division) New York	
<p>Amend Form FD 128 to add the following under the section, "The following items are being forwarded to the new office of origin with its copies of this letter":</p> <p style="text-align: center;">negative and three copies of the most recent or best likeness photograph of the subject, unless none available or previously furnished. (Check appropriate item)</p>			
<p>Current practice or rule (Include manual citation as well as facts)</p> <p>There is no manual requirement that the old office of origin furnish photographs, where available, for inclusion in the subject's case file at the new office of origin, although a photograph might, in fact, appear on his SI card in certain instances.</p>			
<p>Advantages of suggestion</p> <p>The new office of origin can immediately determine from form FD 128 the status relative to a photograph of a security subject, whether or not this subject is included on the SI card. It will not be necessary for the new office of origin to remove a photograph or photographs, where available, from the subject's SI card for the purpose of having copies made for inclusion in the 1A exhibit of subject's case file.</p>			
<p>Disadvantages of suggestion</p>			
<p>Annual Savings (Show basis for estimate)</p>			
<p>Memo E.R. Mason to Mr. Tolson 5/22/56 - lch Let to employee 5/23/56 - lch</p>			
<p>(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States)</p> <p><input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss</p> <p>Signature and Title of Suggester: SA</p>			
<p>Recommendations and comments of Division Head: IT is believed that photographs are forwarded in most instances, but this suggestion would serve as a reminder to see that photographs are forwarded to the new office of origin. It is suggested the Bureau give consideration to including this additional item when the present stock of FD-128's is depleted.</p>			

Security Index - 111

Special Agent in Charge

2202  
Memorandum • UNITED STATES GOVERNMENT

DATE: 5/22/56

TO :

FROM :

SUBJECT: SUGGESTION #772-58  
Made by SA  
New York Office

SUGGESTION: That Form FD-128 (form used to transfer office of origin in security cases) be amended to add under the section captioned "The following pertinent items are being forwarded to the new office of origin with its copies of this letter:"

— Negative and three copies of the most recent or best likeness photograph of the subject, unless none available or previously furnished.  
(Check appropriate item).

PRESENT PROCEDURE: There is no manual requirement that the old office of origin furnish photographs, where available, for inclusion in the subject's case file at the new office of origin, although a photograph might, in fact, appear on his Security Index card in certain instances.

ADVANTAGES STATED: The new office of origin can immediately determine from Form FD-128 the status relative to a photograph of a security subject, whether or not this subject is included on the Security Index. It will not be necessary for the new office or origin to remove a photograph or photographs, where available, from the subject's Security Index card for the purpose of having copies made for inclusion in the IA exhibit of subject's case file.

OBSERVATIONS: SAC New York, recommends favorably. He believes that photographs are forwarded in most instances, but this suggestion would serve as a reminder to see that photographs are forwarded to the new office of origin.

Inspector Domestic Intelligence Division, agrees with SAC. He interposes no objection to adding the suggestion to form FD-128.

RECOMMENDATIONS: 1. That the suggestion be adopted. If you approve, revision of FD-128 will be made when present supply is exhausted.

23 MAY 28 1956

If you approve, enclosed is a letter to SA Flanagan advising of the adoption of his suggestion.

Enclosure  
ceh (2)

34-445X.  
(2203)

STANDARD FORM NO. 64

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : DIRECTOR, FBI ( )

DATE: 5/29/56

FROM : SAC, NEW YORK ( )

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS

ReBulet, 4/30/56, which dealt with thoroughness in the investigation of Security cases. Bureau letter instructed that material in the letter be discussed with all Agents handling Security investigations of individuals.

This is to advise that the above action has been taken at the various section conferences of the Security squads.





Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: June 1, 1956

FROM :

SUBJECT: SECURITY INDEX - Conf  
Bufile

During the past week, 17 cards were added to the Security Index and 16 cards were cancelled, a net increase of 1 card.

The Security Index count as of today is 12,973.

ACTION:

None. This is for your information.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: May 28, 1956

FROM :

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS  
~~DOCUMENTATION OF REPORTS~~ ✓

In connection with the Summary Report Program dealing with individuals included in the Security Index and completed in all offices with the exception of New York in July, 1954 (New York completed this project May 1, 1956), we required the field to set out on administrative pages complete documentation of information contained in details of the report. This documentation consisted of five elements, namely (1) identity of the source, (2) date of activity and/or description of information, (3) date information was received, (4) identity of Agent receiving information, and (5) location by file number of the original exhibit in the office files.

This procedure was necessary at that time in order to be certain field offices correlated all information concerning each subject in an individual file to enable us to be in a position to readily locate any documentary evidence or intelligence information required by United States attorneys for possible use at hearings in the event the Emergency Detention Program should go into effect.

Since March, 1952, in addition to the above, the five elements of documentation have been set out in channelizing memoranda directed to individual subjects' case files, thus enabling us to determine immediately from a check of the channelizing memoranda the exact location in the office of the original source of information.

The Domestic Intelligence Division is considering the continued necessity for setting forth complete documentation in these reports now that the Summary Report Program has been completed throughout the field. The possibility exists that, if we can eliminate items two, three and four from our reports, there will be a considerable saving in paper, file space, Agent time in preparing and reviewing reports, stenographic time in transcription and will speed the production of reports in the field, enabling Agents engaged in security investigations to spend more time in actual investigations.

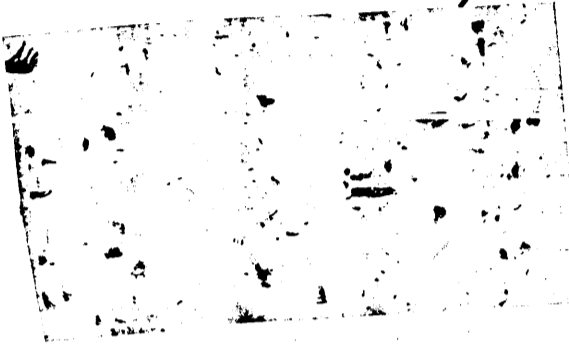
Enclosure

Memorandum for :

Prior to a final recommendation in this matter, however, it is deemed desirable to solicit specific recommendations from several of the larger offices having a large number of security cases.

RECOMMENDATION:

If you agree, there is attached a proposed letter to Los Angeles, copies to San Francisco, New York, Newark, Philadelphia, Washington Field and Detroit, requesting the comments of these offices as to the desirability of eliminating the above-mentioned items from the administrative pages of security reports on individuals. (No letter is being directed to Chicago as ASAC. while in In-Service (ending May 25, 1956), recommended the elimination of items two, three and four.



SAC, Los Angeles

May 29, 1956

Director, FBI

PERSONAL ATTENTION

**SECURITY INVESTIGATIONS OF INDIVIDUALS  
DOCUMENTATION OF REPORTS**

The Bureau presently has under consideration the elimination of certain items of documentation from the administrative pages of reports involving individual security subjects.

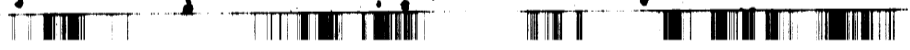
During the course of the Summary Report Project, completed in all offices by July 14, 1954, with the exception of New York which completed this Project by May 1, 1956, the Bureau required complete documentation on the administrative pages of information contained in the details of the report. This documentation consisted of five elements, namely (1) identity of the source, (2) date of activity and/or description of information, (3) date information was received, (4) identity of Agent receiving information, and (5) location by file number of the original exhibit in the office files. Since March, 1952, it has been a Bureau requirement that these five elements be contained in channelizing memoranda directed to the various files.

Under consideration is the possibility of eliminating items two, three and four of the documentation, bearing in mind that, under our present requirements with regard to the preparation of reports, items two and three are contained in the details of the reports and item four would be reflected in the channelizing memoranda directed to the files or could be readily obtained from the original documents, the location of which would be reflected in the last item of documentation on the administrative pages.

COMM - FBI  
MAY 29 1956  
MAILED 25

The offices receiving copies of this letter are being solicited for their recommendation regarding the above matter. You are requested to take this matter up with personnel in your office who are thoroughly acquainted with the procedure of preparing

YELLOW: Enclosure to memo to  
from  
dated 5/28/56, same caption,



Letter to SAC, Los Angeles

Reports in security cases to determine from them if they believe the procedure suggested will facilitate their work and result in a saving of time and money invested in the preparation of these reports. In connection with your recommendation, you should bear in mind the basic purpose of requiring documentation, that is, to insure that the field would be in a position to readily locate original documents and evidence that may be required by United States attorneys for possible use at hearings in the event the Emergency Detention Program should go into effect. You should take into consideration the fact that, under conditions that would undoubtedly exist at the time of a national emergency, time would preclude us from conducting extensive file reviews to locate exhibits desired for presentation before hearing boards. Therefore, we must be able to produce such evidence on short notice with the minimum of delay.

In connection with your recommendation, you should also consider whether any savings that would accrue from the elimination of these items from the administrative pages of the report would be offset by the possible additional burden that may be placed on us in attempting to locate items of evidence in the event of an emergency requiring the apprehension of Security Index subjects.

It is requested that you submit the recommendation of your office concerning this matter within ten days of receipt of this letter in order to assist the Bureau in determining whether this procedure should be adopted.

cc - Mr. [unclear]  
cc - Mr. [unclear]  
cc - Mr. [unclear]

Office Memorandum • UNITED STATES GOVERNMENT 2207

TO :

DATE: May 24, 1956

FROM :

SUBJECT: VERIFICATION OF INFORMATION  
ON SECURITY INDEX CARD  
FD-154  
FORMS - SURVEY

SAC, Chicago, proposes that FD-154, used to report verification of information on security index cards, be revised to reflect the following additional data in the lower left corner: *Miss Kutz*

*Security Index - Genl.*

1. File reviewed
2. Subject meets SI criteria
3. Does not meet criteria
4. Agent's initials
5. Date

Manual of instructions requires that each time a security index subject's residence and employment are verified the case must be re-evaluated to see whether subject still qualifies for inclusion on security index and a notation made that the file has been reviewed for this purpose. Chicago presently uses a rubber stamp to block in information on form.

Domestic Intelligence Division concurs with Chicago's proposed revision and recommends addition of suggested items when form is next printed.

RECOMMENDATION:

That FD-154 be revised when next printed to include data suggested by SAC, Chicago.

*ENCLOSURE*

Enclosure - 1  
(2 copies)

*215*

*2207*

68 JUN 1956

VERIFICATION OF INFORMATION ON SECURITY INDEX CARD

MEMORANDUM RE:

Office File

The following is the most recent place of employment, employment address, and residence address of the above subject as contained on the subject's Security Index Card.

Residence:

Employment:

Address:

Key Facility  Yes  No Detcom  Yes  No
Security Flash  Yes  No Photo  Yes  No

It is requested that the place of employment, address of employment, residence address of the subject, as well as the accuracy of the priority tabbing, be verified and the proper notations be made below. The absence of a photograph and posting of a Security Flash should be noted and efforts made to secure a photograph and determine the existence of a criminal record.

A physical description based on personal observation of the subject appears in serial

Residence:
Method of Verification:

Neighborhood Source:
Date:
Verified by SA:

Handwritten initials

Employment:
Address:
Key Facility:  Yes  No Date Checked: Geographical Reference Number:

Tab Detcom:  Yes  No
Method of Verification:

Employment Source:
Date:
Verified by SA:

Handwritten initials

COPIES DESTROYED
8-1-1954

FD-122 should be submitted to Bureau:  Yes  No

Proposed New Items

File Reviewed
Subject Meets SI Criteria
Does Not Meet SI Criteria
Agent's Initials
Date

ENCLOSURE

CURRENT FORM

(L.J.C.L.)

2207

VERIFICATION OF INFORMATION ON SECURITY INDEX CARD

MEMORANDUM RE:

Office File

The following is the most recent place of employment, employment address, and residence address of the above subject as contained on the subject's Security Index Card.

Residence:

Employment:

Address:

Key Facility	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Detcom	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Security Flash	<input type="checkbox"/> Yes	<input type="checkbox"/> No	Photo	<input type="checkbox"/> Yes	<input type="checkbox"/> No

It is requested that the place of employment, address of employment, residence address of the subject, as well as the accuracy of the priority tabbing, be verified and the proper notations be made below. The absence of a photograph and posting of a Security Flash should be noted and efforts made to secure a photograph and determine the existence of a criminal record.

A physical description based on personal observation of the subject appears in serial

Residence:  
 Method of Verification: \_\_\_\_\_  
 Neighborhood Source: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 Verified by SA: \_\_\_\_\_

Employment:  
 Address: \_\_\_\_\_  
 Key Facility:  Yes  No      Date Checked: \_\_\_\_\_      Geographical Reference Number: \_\_\_\_\_  
 Tab Detcom:  Yes  No  
 Method of Verification: \_\_\_\_\_

Employment Source:  
 Date: \_\_\_\_\_  
 Verified by SA: \_\_\_\_\_  
 FD-122 should be submitted to Bureau:  Yes  No  
 File Reviewed \_\_\_\_\_  
 Subject Meets SI Criteria  
 Does Not Meet SI Criteria  
 Agents Initials \_\_\_\_\_  
 Date \_\_\_\_\_

ENCLOSURE 2-7



## Office Memorandum • UNITED STATES GOVERNMENT

2208

TO : THE DIRECTOR

DATE: June 8, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on May 11, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
May 14-18	30	10	+20
May 21-25	21	17	+4
May 28-June 1	17	16	+1
June 4-8	14	11	+3
Total	82	54	+28

During the above-mentioned period, there was a net increase in the Security Index of 28.

For your information, during the preceding four-week period, 70 cards were added and 63 cards were cancelled, a net increase of 7.

The Security Index count as of today is 12,976.

ACTION:

This is for your information.

Office Memorandum • UNITED STATES GOVERNMENT

2209

TO :

DATE: June 8, 1956

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
Bufile

SYNOPSIS:

*Security Index Bufile*

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of May 31, 1956, is set forth herein.

In May, there was an increase in pending active matters in the entire field in the security classifications from 14,717 to 16,377. Delinquent matters decreased from 1,783 to 1,753. The percentage of delinquent matters decreased from 12.1% to 10.7%.

Letters are being sent to Charlotte, Indianapolis and San Antonio, indicated by asterisks on page five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the June, 1956, administrative reports.

-220

6/18/56

2209

Memorandum for :

DETAILS:

The May, 1956, administrative reports from all offices reflect that the total pending active matters in classifications 65, 100 and 105 increased from 14,717 to 16,377. The delinquent items decreased from 1,783 to 1,753. The percentage of delinquent matters decreased from 12.1% to 10.7%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>2/29/56</u>	<u>3/31/56</u>	<u>4/30/56</u>	<u>5/31/56</u>
65	1,314	665	672	617	560
100	32,812	13,364	13,186	12,511	13,969
105	2,895	3,894	4,080	4,224	4,493
Total	37,021	17,923	17,938	17,352	19,022

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>2/29/56</u>	<u>3/31/56</u>	<u>4/30/56</u>	<u>5/31/56</u>
65	525	33	36	25	29
100	22,518	1,367	1,484	1,370	1,346
105	1,719	312	279	388	378
Total	24,762	1,712	1,799	1,783	1,753

6/8/56

Memorandum for

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1955.

CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,180	3,270	21.6%
10/31/55	15,068	2,908	19.9%
11/30/55	15,315	2,760	18.0%
12/31/55	15,533	2,620	16.8%
1/31/56	15,079	2,071	13.7%
2/29/56	15,431	1,712	11.1%
3/31/56	15,436	1,799	11.6%
4/30/56	14,717	1,783	12.1%
5/31/56	16,377	1,753	10.7%

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications 65, 100 and 105.

6/8/56

2209

Memorandum for

**STATISTICS FOR 12 OFFICES:  
SECURITY INDEX COUNT AND FOR  
65, 100 AND 105 MATTERS**

Office	Security Index Cards 5/15/56	Pending Active Matters		Percentage Delinquent	
		4/30/56	5/31/56	4/30/56	5/31/56
New York	2,756	3,773	4,139	11.0%	12.0%
Los Angeles	2,519	1,313	1,467	7.5%	0.0%
San Francisco	1,354	915	1,126	17.1%	12.0%
Chicago	763	986	1,204	22.4%	19.0%
Detroit	513	491	733	14.0%	7.2%
Philadelphia	645	478	567	5.6%	7.4%
Newark	461	818	851	13.8%	16.3%
Seattle	387	279	315	10.0%	12.0%
Boston	312	270	351	19.6%	16.8%
Cleveland	311	352	332	18.7%	19.0%
Minneapolis	238	133	150	12.7%	7.3%
New Haven	212	268	228	14.2%	18.0%

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on May 31, 1956, in total matters in classifications 65, 100 and 105. These statistics reflect the progress during May, 1956.

6/8/56

Memorandum for

Office	Active Matters		Percentage Delinquent	
	4/30/56	5/31/56	4/30/56	5/31/56
* Indianapolis	100	90	16.0%	22.2%
* San Antonio	102	94	6.9%	21.2%
* Charlotte	92	94	6.5%	19.0%
Birmingham	103	67	18.4%	15.0%
Washington Field	1189	1310	16.2%	13.8%
Milwaukee	131	126	16.0%	12.7%
Atlanta	85	68	16.5%	12.0%
Dallas	69	66	10.0%	12.0%
Houston	51	45	13.7%	11.0%
Miami	110	110	16.4%	10.9%
Anchorage	26	28	34.6%	10.7%
Pittsburgh	218	217	7.8%	10.6%
Omaha	34	30	8.8%	10.0%
Savannah	50	49	16.0%	10.0%
Denver	84	95	4.7%	9.5%
Kansas City	35	42	14.3%	9.5%
Norfolk	47	43	4.2%	7.3%
Baltimore	346	371	7.2%	9.0%
Phoenix	84	85	19.0%	8.2%
Louisville	29	29	3.5%	6.9%
Portland	105	138	2.9%	6.5%
New Orleans	136	128	7.0%	6.3%
Mobile	42	33	14.3%	6.0%
Richmond	39	46	10.2%	6.0%
Albuquerque	46	39	2.2%	5.0%
Buffalo	162	186	5.6%	4.8%
El Paso	28	27	0.0%	3.7%
Salt Lake City	31	58	9.7%	3.4%
San Diego	276	266	7.6%	3.0%
Springfield	50	38	26.0%	2.6%
St. Louis	142	168	0.0%	2.4%
Albany	197	278	4.6%	2.0%
Butte	43	45	0.0%	0.0%
Cincinnati	162	160	0.0%	0.0%
Honolulu	15	41	0.0%	0.0%
Knoxville	19	18	5.2%	0.0%
Little Rock	15	14	6.6%	0.0%
Memphis	26	29	0.0%	0.0%
Oklahoma City	15	16	0.0%	0.0%
San Juan	107	127	0.0%	0.0%

\* Letters sent to offices indicated regarding delinquent status.

6/8/56

2209

Memorandum for :

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1955, as reflected in the administrative reports.

<u>Date</u>	<u>Pending Active Matters (65,100,105)</u>	<u>Delinquent Matters (65,100,105)</u>	<u>Percentage Delinquent</u>
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%
12/31/55	4,305	568	12.9%
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%
3/31/56	4,767	399	8.4%
4/30/56	4,717	479	10.1%
5/31/56	4,914	447	9.0%

#### Letters to the Field

Letters are being sent to Charlotte, Indianapolis and San Antonio, indicated by asterisks on page five herein, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

Office Memorandum • UNITED STATES GOVERNMENT <sup>2210</sup>

TO :

DATE: June 15, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 24 cards were added to the Security Index and 29 cards were cancelled, a net decrease of 5 cards.

The Security Index count as of today is 12,971.

ACTION:

None. This is for your information.



Assistant Attorney General

2211

June 20, 1956

Director, FBI

General  
SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

**YELLOW:** Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

Office Memorandum • UNITED STATES GOVERNMENT

2212

DATE: June 22, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 22 cards were added to the Security Index and 17 cards were cancelled, a net increase of 5 cards.

The Security Index count as of today is 12,976.

ACTION:

None. This is for your information.

-2212

Office Memorandum • UNITED STATES GOVERNMENT 2213

DATE: June 26, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX - General  
Bufile

At 10:45 A.M., today, confidential assistant, Internal Security Division of the Department, telephonically contacted Supervisor Subversive Control Section, regarding the possibility of determining from IBM records the specific employment field of individuals included in the Security Index. He stated that he was making no formal request for such information but wondered if it could be done.

stated that Subcommittee I of the Interdepartmental Committee on Internal Security (ICIS) presently has under study a problem and, in connection therewith, it would be of interest to know the number of individuals included in our Security Index who are employed in scientific fields, such as doctors, dentists, veterinarians, laboratory technicians, bacteriologists, et cetera. (It is noted that is chairman of the standing committee of the ICIS.)

was advised that this information could not be obtained from IBM records and that to obtain such would require a review of individual case files. He was further informed that, if a request is to be made of the FBI for the above data, it must be made in writing. This was clearly understood by Donerty who added that the final decision with regard to such a request is up to the ICIS and that his call was merely for information.

ACTION:

None. Submitted for record purposes.

Office Memorandum • UNITED STATES GOVERNMENT

DATE: 6/21/56

TO :

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 12,970 persons represented in the security index (as of June 15, 1956). Of the total, 11,444 or 88.2 percent are communists.

A detailed table, enclosed in duplicate, shows as of June 15, 1956, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

1 - direct

(4 copies of chart)

-2214

2214  
(ENCL)

SECURITY INDEX STATUS - SECTION 3  
BASED ON DEPARTMENTAL SERVICE REPORTS OF JUNE 15, 1956

(1) SECTION	(2) TOTAL	(3) ETHNIC ORIGIN													(4) SEX		(5) AGE		(6) CITIZENSHIP STATUS				(7) EDUCATION			
		W	A	I	C	H	N	P	R	S	O	U	V	U	M	F	M	F	N	A	N	N	N	H	H	
TOTAL	12,970	11,404	0	1	164	65	170	8	451	37	9	2	103	51	6	3	60	16	97	44	134	25	3	1	156	6
...	143	161															4	4	10	8	17	1			18	6
...	18	18															4	4	10	8	17	1			18	6
...	11	10															4	4	10	8	17	1			18	6
...	10	6															4	4	10	8	17	1			18	6
...	148	132															4	4	10	8	17	1			18	6
...	5	5															4	4	10	8	17	1			18	6
...	314	248															4	4	10	8	17	1			18	6
...	213	175															4	4	10	8	17	1			18	6
...	52	52															4	4	10	8	17	1			18	6
...	25	26															4	4	10	8	17	1			18	6
...	748	666															4	4	10	8	17	1			18	6
...	91	71															4	4	10	8	17	1			18	6
...	117	272															4	4	10	8	17	1			18	6
...	28	28															4	4	10	8	17	1			18	6
...	45	86															4	4	10	8	17	1			18	6
...	512	399															4	4	10	8	17	1			18	6
...	5	5															4	4	10	8	17	1			18	6
...	30	30															4	4	10	8	17	1			18	6
...	27	26															4	4	10	8	17	1			18	6
...	123	114															4	4	10	8	17	1			18	6
...	16	6															4	4	10	8	17	1			18	6
...	6	6															4	4	10	8	17	1			18	6
...	2524	2347															4	4	10	8	17	1			18	6
...	13	13															4	4	10	8	17	1			18	6
...	4	3															4	4	10	8	17	1			18	6
...	40	32															4	4	10	8	17	1			18	6
...	136	110															4	4	10	8	17	1			18	6
...	234	178															4	4	10	8	17	1			18	6
...	7	7															4	4	10	8	17	1			18	6
...	439	423															4	4	10	8	17	1			18	6
...	209	204															4	4	10	8	17	1			18	6
...	45	43															4	4	10	8	17	1			18	6
...	2766	2439															4	4	10	8	17	1			18	6
...	8	8															4	4	10	8	17	1			18	6
...	12	12															4	4	10	8	17	1			18	6
...	16	16															4	4	10	8	17	1			18	6
...	642	557															4	4	10	8	17	1			18	6
...	40	40															4	4	10	8	17	1			18	6
...	142	166															4	4	10	8	17	1			18	6
...	105	102															4	4	10	8	17	1			18	6
...	10	9															4	4	10	8	17	1			18	6
...	43	43															4	4	10	8	17	1			18	6
...	48	47															4	4	10	8	17	1			18	6
...	15	15															4	4	10	8	17	1			18	6
...	132	125															4	4	10	8	17	1			18	6
...	1352	1266															4	4	10	8	17	1			18	6
...	310	266															4	4	10	8	17	1			18	6
...	4	5															4	4	10	8	17	1			18	6
...	345	365															4	4	10	8	17	1			18	6
...	29	27															4	4	10	8	17	1			18	6
...	125	118															4	4	10	8	17	1			18	6

\* Items do not add to total column number 2, but are included in Sections 3, 5, 6 and 7. Columns KP and H are included in the M column.

2214

2214  
(ENCL.)

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized  
  
NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees  
  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees  
  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group  
  
MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America  
  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees  
  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

2214

## Office Memorandum • UNITED STATES GOVERNMENT

2215

DATE: June 20, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX LIST  
Bufile

The Security Index list as of June 15, 1956, has been prepared. One copy is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy.

RECOMMENDATIONS:

(1) It is recommended that this memorandum and attached list be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested."

(2) It is further recommended that upon receipt the SAC, Quantico, place the attached list with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that thereafter this memorandum be returned to the Bureau marked for my attention.

2215

S.

Office Memorandum • UNITED STATES GOVERNMENT

2216

TO :

DATE: June 29, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 25 cards were added to the Security Index and 25 cards were cancelled, a net change of 0 cards.

The Security Index count as of today is 12,976.

ACTION:

None. This is for your information.

-2216



Office Memorandum • UNITED STATES GOVERNMENT 2217

DATE: July 6, 1956

TO :

FROM :

SUBJECT:

SECURITY INDEX  
Bufile

During the past week, 22 cards were added to the Security Index and 17 cards were cancelled, a net increase of 5 cards.

The Security Index total as of today is 12,981.

ACTION:

None. For your information.

Assistant Attorney General  
William F. Tompkins

2219  
July 18, 1956

Director, FBI

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

**Enclosure**

**YELLOW:** Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

Office Memorandum • UNITED STATES GOVERNMENT <sup>2220</sup>

DATE: July 17, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX - *General*  
*BUTTE*

We forward to the field quarterly an alphabetical list of each office's Security Index in order that the Security Index cards maintained in the field may be checked and reconciled with Bureau records.

There is attached a proposed letter to all field offices containing appropriate instructions regarding the handling of the list.

RECOMMENDATION:

It is recommended that the attached letter be approved and forwarded.



SAC, Albany

July 18, 1956

Director, FBI (100-358086)

SECURITY INDEX

There is attached for each office an alphabetical list of its Security Index subjects (two copies for New York) prepared from the Bureau's Security Index as of July 13, 1956.

The attached list should be used to reconcile the Security Index in your office with the Security Index at the Seat of Government by

Enclosure

- 2cc - Albuquerque (W/Enc.)
- 2cc - Anchorage (W/Enc.)
- 2cc - Atlanta (W/Enc.)
- 2cc - Baltimore (W/Enc.)
- 2cc - Birmingham (W/Enc.)
- 2cc - Boston (W/Enc.)
- 2cc - Buffalo (W/Enc.)
- 2cc - Butte (W/Enc.)
- 2cc - Charlotte (W/Enc.)
- 2cc - Chicago (W/Enc.)
- 2cc - Cincinnati (W/Enc.)
- 2cc - Cleveland (W/Enc.)
- 2cc - Dallas (W/Enc.)
- 2cc - Denver (W/Enc.)
- 2cc - Detroit (W/Enc.)
- 2cc - El Paso (W/Enc.)
- 2cc - Honolulu (W/Enc.)
- 2cc - Houston (W/Enc.)
- 2cc - Indianapolis (W/Enc.)
- 2cc - Kansas City (W/Enc.)
- 2cc - Knoxville (W/Enc.)
- 2cc - Little Rock (W/Enc.)
- 2cc - Los Angeles (W/Enc.)
- 2cc - Louisville (W/Enc.)
- 2cc - Memphis (W/Enc.)
- 2cc - Miami (W/Enc.)
- 2cc - Milwaukee (W/Enc.)
- 2cc - Minneapolis (W/Enc.)
- 2cc - Mobile (W/Enc.)
- 2cc - Newark (W/Enc.)
- 2cc - New Haven (W/Enc.)
- 2cc - New Orleans (W/Enc.)
- 2cc - New York (W/Enc.-2)
- 2cc - Norfolk (W/Enc.)
- 2cc - Oklahoma City (W/Enc.)
- 2cc - Omaha (W/Enc.)
- 2cc - Philadelphia (W/Enc.)
- 2cc - Phoenix (W/Enc.)
- 2cc - Pittsburgh (W/Enc.)
- 2cc - Portland (W/Enc.)
- 2cc - Richmond (W/Enc.)
- 2cc - St. Louis (W/Enc.)
- 2cc - Salt Lake City (W/Enc.)
- 2cc - San Antonio (W/Enc.)
- 2cc - San Diego (W/Enc.)
- 2cc - San Francisco (W/Enc.)
- 2cc - San Juan (W/Enc.)
- 2cc - Savannah (W/Enc.)
- 2cc - Seattle (W/Enc.)
- 2cc - Springfield (W/Enc.)
- 2cc - Washington Field (W/Enc.)

NOT RECORDED  
199 JUL 19 1956

ORIGINAL FILED IN

Letter to SAC, Albany

checking the names on the list against the Security Index cards. Detailed instructions regarding the handling of this list are contained in Bureau letter to Albany, copies to all offices, captioned as above, dated January 17, 1956.

SAC, Albany

July 18, 1956

Director, FBI (100-358086)

100-358086-2220  
SECURITY INDEX

There is attached for each office an alphabetical list of its Security Index subjects (two copies for New York) prepared from the Bureau Security Index as of July 13, 1956.

The attached list should be used to reconcile the Security Index in your office with the Security Index at the Seat of Government by

Enclosure

- 2cc - Albuquerque (W/Enc.)
- 2cc - Anchorage (W/Enc.)
- 2cc - Atlanta (W/Enc.)
- 2cc - Baltimore (W/Enc.)
- 2cc - Birmingham (W/Enc.)
- 2cc - Boston (W/Enc.)
- 2cc - Buffalo (W/Enc.)
- 2cc - Butte (W/Enc.)
- 2cc - Charlotte (W/Enc.)
- 2cc - Chicago (W/Enc.)
- 2cc - Cincinnati (W/Enc.)
- 2cc - Cleveland (W/Enc.)
- 2cc - Dallas (W/Enc.)
- 2cc - Denver (W/Enc.)
- 2cc - Detroit (W/Enc.)
- 2cc - El Paso (W/Enc.)
- 2cc - Honolulu (W/Enc.)
- 2cc - Houston (W/Enc.)
- 2cc - Indianapolis (W/Enc.)
- 2cc - Kansas City (W/Enc.)
- 2cc - Knoxville (W/Enc.)
- 2cc - Little Rock (W/Enc.)
- 2cc - Los Angeles (W/Enc.)
- 2cc - Louisville (W/Enc.)
- 2cc - Memphis (W/Enc.)
- 2cc - Miami (W/Enc.)
- 2cc - Milwaukee (W/Enc.)
- 2cc - Minneapolis (W/Enc.)
- 2cc - Mobile (W/Enc.)
- 2cc - Newark (W/Enc.)
- 2cc - New Haven (W/Enc.)
- 2cc - New Orleans (W/Enc.)
- 2cc - New York (W/Enc.-2)
- 2cc - Norfolk (W/Enc.)
- 2cc - Oklahoma City (W/Enc.)
- 2cc - Omaha (W/Enc.)
- 2cc - Philadelphia (W/Enc.)
- 2cc - Phoenix (W/Enc.)
- 2cc - Pittsburgh (W/Enc.)
- 2cc - Portland (W/Enc.)
- 2cc - Richmond (W/Enc.)
- 2cc - St. Louis (W/Enc.)
- 2cc - Salt Lake City (W/Enc.)
- 2cc - San Antonio (W/Enc.)
- 2cc - San Diego (W/Enc.)
- 2cc - San Francisco (W/Enc.)
- 2cc - San Juan (W/Enc.)
- 2cc - Savannah (W/Enc.)
- 2cc - Seattle (W/Enc.)
- 2cc - Springfield (W/Enc.)
- 2cc - Washington Field (W/Enc.)

RECORDED COPIES IN 100-358086-6111  
Subs for Respective Files

ORIGINAL ON DUPLICATE

YELLOW: Enclosure to memo to [redacted] from [redacted] date 7/17/56, same caption,

TDR:pjm F-61 F-61  
55 JUL 26 1956

NPL

2220

**Letter to SAC, Albany**

checking the names on the list against the Security Index cards. Detailed instructions regarding the handling of this list are contained in Bureau letter to Albany, copies to all offices, captioned as above, dated January 17, 1956.

## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 7/18/56

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS ✓

There are 12,983 persons represented in the security index (as of July 12, 1956). Of the total; 11,456 or 88.2 percent are communists.

A detailed table, enclosed in duplicate, shows as of July 12, 1956, the distribution of the subjects by field office, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.



KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized

NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees

BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees

GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group

MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America

RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees

UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICE  
 BASED ON STATISTICAL SECT OF RECORDS AS OF 12/31/56

100

(1) FIELD OFFICE	(2) TOTAL 17,953	(3) RACIALISTIC TENDENCY OR ORGANIZATION AFFILIATION													(4) SEX			(5) CITIZENSHIP STATUS				(7) RACE				(8) AGE								
		CON	WFL	WUP	WSE	WKO	WCI	WIS	WPH	WPA	WUS	WVA	WSP	WUP	WUV	DC	MF	TF	NA	AL	UN	WH	NEG	OTH	OTH	0	1-20	21-64	65+					
		11,456	0	1	165	65	200	8	351	37	8	104	579	6	3	3,226	999	44	7,900	5,083	10,556	2,195	217	15	11,378	1,501	40	64	0	20	2			
ALBANY	163	161													60	16		98	65	17	1	3	1	158	6	1								
ALBUQUERQUE	19	18													0	4		10	8	6	2			10	1									
ALBUQUERQUE	11	10													5			17	2	10	2			11	0									
ALBUQUERQUE	10	6													5			10	4	14	2			121	49									
ALBUQUERQUE	170	134													17	36		108	42	147	23													
BIRMINGHAM	4	5													2	2		4	5	5	2			4	1									
BIRMINGHAM	321	294													43	23	3	204	116	258	63	2		294	27									
BIRMINGHAM	211	173													110	33	1	132	79	191	19	1		183	28									
BIRMINGHAM	51	51													21	6		36	14	48	3			51										
BIRMINGHAM	26	25													16			18	8	26				22	4									
CHICAGO	800	678													140	93	6	492	308	642	140	17	1	603	197									
CHICAGO	91	69													27	15		62	29	84	7			58	33									
CHICAGO	317	272													73	31	2	210	107	256	59	2		246	51									
CHICAGO	24	20													14	8		14	6	26	1	1		25	3									
CHICAGO	85	64													33	16		54	31	74	7	3		78	5									
CINCINNATI	910	398													126	30	6	335	175	420	75	15		413	93	3	1							
CINCINNATI	5	5													2	2		3	2	5				5										
CINCINNATI	30	30													13	12		20	10	29		1		13	1	2	14							
CINCINNATI	27	26													5	2		21	6	25	2	2		20	7									
CINCINNATI	121	112													30	10		79	42	96	23	2		104	17									
CLEVELAND	13	8													7	2		12	1	13				12	1									
CLEVELAND	5	5													2	1		2	3	4				5										
CLEVELAND	20	15													4	1		13	11	19	4	1		11	2									
CLEVELAND	2911	2336													418	117	2	1332	1179	1928	539	43	1	2351	139		21							
CLEVELAND	13	13													8			4	4	11				11	2									
DALLAS	6	3													3	1		3	1	6				4	1									
DALLAS	41	33													5	2		27	14	25	14	2		123	9		2							
DALLAS	134	109													33	14		97	37	120	11	3		226	7									
DALLAS	233	177													60	17		141	92	211	21	1		3	4									
DALLAS	7	7																7	7	7				3	4									
DENVER	444	428													162	76	1	303	161	376	82	6		410	56									
DENVER	208	203													14	27	1	118	90	148	47	3		183	25									
DENVER	45	45													41	6		29	16	43		1		24	21									
DENVER	2740	2451													668	155	16	1711	1069	2120	590	65	5	2430	324	21	3							
DENVER	8	8													4	1		7	1	6	2			8										
DETROIT	12	12													6	4		7	5	12				11	1									
DETROIT	16	16													2	2		12	4	14	1			14	2									
DETROIT	647	541													152	34	4	343	254	522	122	3		526	119	1	1							
DETROIT	40	40													13	2		23	17	33	7			38	2									
DETROIT	180	186													47	27	1	124	56	130	44	6		156	24									
HOUSTON	102	99													16	10		66	38	96	5	1		101	1									
HOUSTON	12	11													6	3		8	4	10	2			72	21									
HOUSTON	93	88													41	17		60	33	84	7	2		48	1									
HOUSTON	49	47													15	6		28	20	44	3			14	1									
HOUSTON	15	15													7	5		10	5	15	2			14	1									
SAN FRANCISCO	133	126													24	10		71	42	110	18	3	2	122	7	1	3							
SAN FRANCISCO	1349	1246													320	74	2	750	599	1142	183	21	3	1221	105	10	13							
SAN FRANCISCO	318	273													138	11	1	291	27	317	1			275	43									
SAN FRANCISCO	5	5													77	21		234	147	354	17	9	1	352	24	1	6							
SAN FRANCISCO	29	27													14	5		20	9	26	3			24	3									
SAN FRANCISCO	127	120													38	12		70	57	102	24	1		105	22									

(ENCL.)

\* Do not add to total column number 2, but are included in Sections 3, 5, 6 and 7. Columns MF and TF are included in the DC column.

## Office Memorandum • UNITED STATES GOVERNMENT 2222

TO : THE DIRECTOR

DATE: July 13, 1956

FROM :

SUBJECT: SECURITY INDEX - *general*  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on June 8, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
June 11-15	24	29	+ 5
June 18-22	22	17	+ 5
June 25-29	25	25	0
July 2-6	22	17	+ 5
July 9-13	22	19	+ 3
<b>Total</b>	<b>115</b>	<b>107</b>	<b>+ 8</b>

During the above-mentioned period, there was a net increase in the Security Index of 8.

For your information, during the preceding four-week period, 82 cards were added and 54 cards were cancelled, a net increase of 28.

The Security Index count as of today is

12,984.

ACTION:

This is for your information.

DATE: July 13, 1956 2223

TO :

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
Bufile

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of June 30, 1956, is set forth herein.

In June, there was an increase in pending active matters in the entire field in the security classifications from 16,377 to 16,900. Delinquent matters increased from 1,753 to 1,800. The percentage of delinquent matters decreased from 10.7% to 10.6%.

Letters are being sent to Chicago and Washington Field, indicated by asterisks on pages four and five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the July, 1956, administrative reports.

Memorandum for

DETAILS:

The June, 1956, administrative reports from all offices reflect that the total pending active matters in classifications 65, 100 and 105 increased from 16,377 to 16,900. The delinquent items increased from 1,753 to 1,800. The percentage of delinquent matters decreased from 10.7% to 10.6%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS CLASSIFICATIONS 65, 100 AND 105 ALL FIELD DIVISIONS					
<u>Classification</u>	<u>12/31/51</u>	<u>3/31/56</u>	<u>4/30/56</u>	<u>5/31/56</u>	<u>6/30/56</u>
65	1,314	672	617	560	522
100	32,812	13,186	12,511	13,969	14,336
105	<u>2,895</u>	<u>4,080</u>	<u>4,224</u>	<u>4,493</u>	<u>4,698</u>
Total	37,021	17,938	17,352	19,022	19,556

TOTAL DELINQUENT MATTERS CLASSIFICATIONS 65, 100 AND 105 ALL FIELD DIVISIONS					
<u>Classification</u>	<u>12/31/51</u>	<u>3/31/56</u>	<u>4/30/56</u>	<u>5/31/56</u>	<u>6/30/56</u>
65	525	36	25	29	21
100	22,518	1,484	1,370	1,346	1,389
105	<u>1,719</u>	<u>279</u>	<u>388</u>	<u>378</u>	<u>390</u>
Total	24,762	1,799	1,783	1,753	1,800

Memorandum for

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1955.

CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/55	22,678	6,806	29.7%
2/28/55	23,118	7,227	31.2%
3/31/55	22,628	7,623	33.6%
4/30/55	21,249	6,594	30.9%
5/31/55	20,680	6,377	30.8%
6/30/55	18,198	5,077	27.9%
7/31/55	16,280	4,544	27.9%
8/31/55	15,635	3,537	22.6%
9/30/55	15,150	3,278	21.6%
10/31/55	15,068	2,908	19.3%
11/30/55	15,315	2,760	18.0%
12/31/55	15,533	2,620	16.8%
1/31/56	15,079	2,071	13.7%
2/29/56	15,431	1,712	11.1%
3/31/56	15,436	1,799	11.6%
4/30/56	14,717	1,783	12.1%
5/31/56	16,377	1,753	10.7%
6/30/56	16,900	1,800	10.6%

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications 65, 100 and 105.

Memorandum for

STATISTICS FOR 12 OFFICES\*  
SECURITY INDEX COUNT AND FOR  
65, 100 AND 105 MATTERS

Office	Security Index Cards 6/15/56	Pending Active Matters		Percentage Delinquent	
		5/31/56	6/30/56	5/31/56	6/30/56
New York	2,766	4,139	4,508	12.0%	11.2%
Los Angeles	2,524	1,467	1,602	0.0%	0.0%
San Francisco	1,352	1,126	1,070	12.0%	15.0%
* Chicago	788	1,204	1,266	19.0%	21.5%
Detroit	512	733	689	7.2%	8.9%
Philadelphia	642	567	580	7.4%	6.2%
Newark	459	851	869	16.3%	16.5%
Seattle	385	315	315	12.0%	10.1%
Boston	314	351	401	16.8%	9.0%
Cleveland	317	332	328	19.0%	12.5%
Minneapolis	234	150	181	7.3%	9.9%
New Haven	209	228	275	18.0%	6.1%

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on June 30, 1956, in total matters in classifications 65, 100 and 105. These statistics reflect the progress during June, 1956.

\* Letter being sent to office indicated regarding delinquent status.

Memorandum for

Office	Active Matters		Percentage Delinquent	
	5/31/56	6/30/56	5/31/56	6/30/56
* Washington Field	1310	1197	13.8%	20.6%
New Orleans	128	127	6.3%	16.5%
Phoenix	85	74	8.2%	14.8%
Indianapolis	90	120	22.2%	14.1%
Milwaukee	126	138	12.7%	13.7%
Houston	45	59	11.0%	13.5%
Louisville	29	31	6.9%	12.9%
Atlanta	68	60	12.0%	11.6%
Baltimore	371	404	9.0%	11.3%
Charlotte	94	92	19.0%	10.8%
Pittsburgh	217	262	10.6%	10.6%
San Antonio	94	89	21.2%	10.1%
Springfield	38	46	2.6%	9.1%
Savannah	49	25	10.0%	8.0%
Albuquerque	39	39	5.0%	7.6%
Dallas	66	54	12.0%	7.4%
Omaha	30	27	10.0%	7.4%
Anchorage	28	28	10.7%	7.1%
Miami	110	153	10.9%	7.1%
Mobile	33	31	6.0%	6.4%
Norfolk	43	39	9.3%	5.1%
St. Louis	168	157	2.4%	5.0%
Richmond	46	41	6.0%	4.8%
Birmingham	67	65	15.0%	4.6%
San Diego	266	247	3.0%	3.6%
Salt Lake City	58	36	3.4%	2.7%
Albany	278	277	2.0%	2.1%
Kansas City	42	52	9.5%	1.9%
Buffalo	186	277	4.8%	1.8%
Portland	138	134	6.5%	1.4%
Denver	95	102	9.5%	0.9%
Butte	45	38	0.0%	0.0%
Cincinnati	160	143	0.0%	0.0%
El Paso	27	20	3.7%	0.0%
Honolulu	41	16	0.0%	0.0%
Knoxville	18	27	0.0%	0.0%
Little Rock	14	15	0.0%	0.0%
Memphis	29	22	0.0%	0.0%
Oklahoma City	16	16	0.0%	0.0%
San Juan	127	136	0.0%	0.0%

\* Letter sent to office indicated regarding delinquent status.



Memorandum for

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1955, as reflected in the administrative reports.

Date	Pending Active Matters (65,100,105)	Delinquent Matters (65,100,105)	Percentage Delinquent
1/31/55	6,216	1,201	19.3%
2/28/55	6,347	1,317	20.7%
3/31/55	6,389	1,986	21.7%
4/30/55	5,911	1,348	22.8%
5/31/55	5,413	1,147	21.2%
6/30/55	4,710	964	20.5%
7/31/55	4,101	826	20.0%
8/31/55	4,114	647	15.7%
9/30/55	4,102	652	15.9%
10/31/55	4,238	630	14.9%
11/30/55	4,214	560	13.3%
12/31/55	4,396	568	12.9%
1/31/56	4,330	376	8.7%
2/29/56	5,007	301	6.1%
3/31/56	4,767	399	8.4%
4/30/56	4,717	479	10.1%
5/31/56	4,914	447	9.0%
6/30/56	4,916	467	9.4%

Letters to the Field

Letters are being sent to Chicago and Washington Field, indicated by asterisks on pages four and five herein, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

cc - [illegible]

JUN 1956 (6)

Office Memo

UNITED STATES

GOVERNMENT

2224

DATE: July 20, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX - *Genl*  
Bufile

During the past week, 30 cards were added to the Security Index and 16 cards were cancelled, a net increase of 14 cards.

The Security Index total as of today is 12,998.

ACTION:

None. For your information.

-2224

7/27/56

FOR

questioned as to whether we have ever brought up to date the COMPTON memoranda entitled "Alien Influence in the Communist Party, USA, through Birth or Family Connections of Members."

As far as can be ascertained, we have never brought up to date this particular study or conducted a similar study relative to a representative number of Security Index subjects and their parents. In order to make such a study, a tremendous number of file reviews would be necessary and it is not believed that such a project would be sufficiently valuable to warrant such expenditure of time and personnel.

We do maintain on a current basis the following breakdown regarding the Security Index subjects.

On March 19, 1956, of the 12,921 Security Index subjects, there were:

Native born subjects	10,577
Naturalized subjects	2,344
Aliens	210
Unknown NATIONALITY	29
Total	12,921

Of the 210 aliens, we have readily available the countries of their nativity.

FOR

DATE: July 19, 1956

2225

TO : Mr. [Redacted]  
FROM : [Redacted]

SUBJECT: SECURITY INDEX LIST  
Bufile 100-358086

The Security Index list as of July 13, 1956, has been prepared. One copy each of the following is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy:

*R. [Redacted]*

- (1) Alphabetical list of Security Index subjects.
- (2) Field office (geographical) list of Security Index subjects.
- (3) List of subjects out of the country.
- (4) List of aliens.
- (5) List of missing Security Index subjects.
- (6) List of subjects employed in key facilities.
- (7) List of key figures and top functionaries.
- (8) List of subjects included in the Special Section.
- (9) List of subjects whose citizenship status is unknown.

RECOMMENDATIONS:

It is recommended that this memorandum and the attachments be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested."

*100-358086-2225*

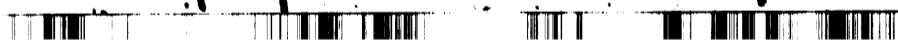
JUL 27 1956

*5. [Redacted]*

Enclosures

cc - SAC, Quantico

F25C



Memorandum for [redacted]

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached lists with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.

## Office Memorandum • UNITED STATES GOVERNMENT

2226

DATE: July 27, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX (21)  
Bufile

During the past week, 16 cards were added to the Security Index and 20 cards were cancelled, a net decrease of 4 cards.

12,994.

The Security Index count as of today is

ACTION:

None. This is submitted for information. 0/

Office Memorandum

UNITED STATES GOVERNMENT

2227

TO : DIRECTOR, FBI (100-358086)

DATE: July 20, 1956

FROM : SAC, NEW HAVEN (100-12079)

SUBJECT: SECURITY INDEX - ~~CONFIDENTIAL~~

Reference is made to Bureau letter dated July 18, 1956, entitled as above.

The alphabetical list of Security Index subjects prepared from the Bureau's Security Index as of July 13, 1956, has been checked against the Security Index cards in the New Haven Office, and the discrepancies noted.

The Security Index list furnished with relet is returned herewith, appropriate notations having been made on the list regarding discrepancies.

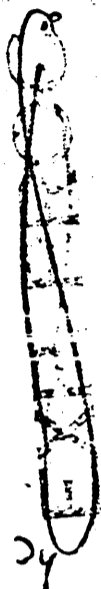
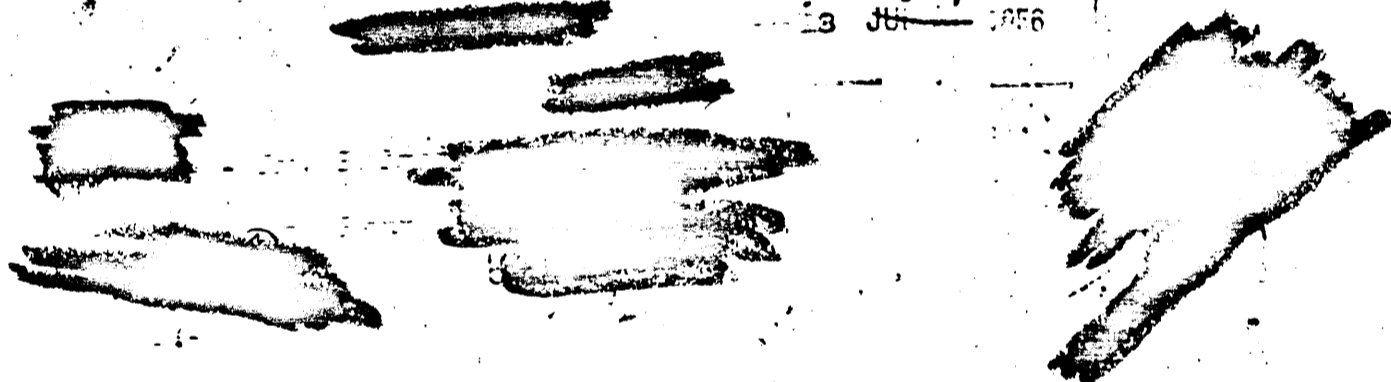
/nk  
Enclosure (1)  
2 - Bureau  
1 - New Haven

REGISTERED MAIL



100-358086-2227

8-7  
JUL 23 1956



TO :

DATE: August 3, 1956

FROM :

SUBJECT:

SECURITY INDEX - Gen'l  
Bufile

During the past week, 15 cards were added to the Security Index and 17 cards were cancelled, a net decrease of 2 cards.

The security Index count as of today is 12,992.

ACTION:

None. This is submitted for information.





FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE  
AIR-TEL

2229

Transmit the following Teletype message to:

To : Director, FBI (Attn: Personnel Section)

7/12/56

From: SAC, Philadelphia

POSITION CLASSIFICATION MATTERS  
CONFIDENTIAL CLERK (STENOGRAPHY) GS-5  
(GS 301-5-56-T-239)  
PHILADELPHIA OFFICE

SECURITY INDEX - CONFIDENTIAL

Remylet 6/1/56 and Bulet 7/10/56, captioned as above.

The group of Confidential Clerks (Stenography) authorized in rebulet will be set up 7/13/56, to handle matters outlined in my letter 6/1/56.

In order that this group may make dissemination of informant reports with the maximum saving of time, Philadelphia is requesting Bureau authority to set up and maintain an index of names and file numbers of individuals and organizations regularly used in security investigations. It is planned that such an index will be utilized by this group, but after working hours will be kept in a locked cabinet under control of the Security Supervisor. In addition to the saving of time in the new unit of Confidential Clerks, there will be much less traffic in indices and much time saved. The Philadelphia Office can purchase a Rolodex 2 1/2" by 4" file with 1,000 card capacity and containing a locked cover for \$19.95, including 1,000 cards and alphabetical dividers.

If authorization is received August 3, 1956, the Bureau to maintain this separate index, it is planned that the Rolodex file described above will be purchased as an emergency purchase in order to begin the saving of time for this group.

22

2229

FBI FILES

July 18, 1956

SAC, Philadelphia

Director, FBI

SECURITY INVESTIGATIONS - SPECIAL INDICES  
PHILADELPHIA OFFICE

Reur airtel dated July 12, 1956, captioned "Position Classification Matters, Confidential Clerks (Stenography) GS-5, GS 301-5-56-F-239, Philadelphia Office," in which you requested Bureau authority to set up and maintain an index of names and file numbers of individuals and organizations regularly used in security investigations for use by the group of confidential clerks (stenography) authorized in Bureau letter of July 10, 1956.

You are requested to advise the Bureau in detail as to what savings would accrue by the establishment of such an index; what procedure is now different in the handling of channelizing memoranda than that formerly followed by your office prior to the establishment of the confidential clerk positions, and exactly what the establishment of this index will encompass, that is, how it will be kept up to date or whether it will be necessary for it to be kept up to date and the extent thereof.

Further consideration will be given to your request contained in referenced communication following receipt of your answers to the above questions.

Office Memorandum • UNITED STATES GOVERNMENT

2230

DATE: August 10, 1956

TO : THE DIRECTOR

FROM :

SUBJECT: SECURITY INDEX - g. i. l.  
Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on July 13, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
July 16-20	30	16	+14
July 23-27	16	20	- 4
July 30- August 3	15	17	+ 2
August 6-10	21	24	- 3
<b>Total</b>	<b>82</b>	<b>77</b>	<b>+ 5</b>

During the above-mentioned period, there was a net increase in the Security Index of 5.

For your information, during the preceding five-week period, 115 cards were added and 107 cards were cancelled, a net increase of 8.

The Security Index count as of today is 12,989.

ACTION:

This is for your information.

DATE: August 10, 1956

TO :

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
Bufile

Security Index - Gen

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of July 31, 1956, is set forth herein.

In July, there was an increase in pending active matters in the entire field in the security classifications from 16,900 to 17,389. Delinquent matters decreased from 1,800 to 1,703. The percentage of delinquent matters decreased from 10.6% to 9.2%.

A letter is being sent to Chicago, indicated by an asterisk on page four herein, commenting upon its delinquent condition and pointing out the necessity of bringing its security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the August, 1956, administrative reports.

Memorandum for

DETAILS:

The July, 1956, administrative reports from all offices reflect that the total pending active matters in classifications 65, 100 and 105 increased from 16,900 to 17,389. The delinquent items decreased from 1,800 to 1,703. The percentage of delinquent matters decreased from 10.6% to 9.2%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>4/30/55</u>	<u>5/31/55</u>	<u>6/30/56</u>	<u>7/31/56</u>
65	1,314	617	560	522	528
100	32,812	12,511	13,969	14,336	15,005
105	<u>2,895</u>	<u>4,224</u>	<u>4,493</u>	<u>4,698</u>	<u>4,776</u>
Total	37,021	17,352	19,022	19,556	20,309

**TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
-- ALL FIELD DIVISIONS**

<u>Classification</u>	<u>12/31/51</u>	<u>4/30/56</u>	<u>5/31/56</u>	<u>6/30/56</u>	<u>7/31/56</u>
65	525	25	29	21	14
100	22,518	1,370	1,346	1,389	1,429
105	1,719	388	378	390	260
<b>Total</b>	<b>24,762</b>	<b>1,783</b>	<b>1,753</b>	<b>1,800</b>	<b>1,703</b>

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1956.

**CLASSIFICATIONS 65, 100 AND 105  
-- ALL FIELD DIVISIONS**

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/56	15,079	2,071	13.7%
2/29/56	15,431	1,712	11.1%
3/31/56	15,436	1,799	11.6%
4/30/56	14,717	1,783	12.1%
5/31/56	16,377	1,753	10.7%
6/30/56	16,900	1,800	10.6%
7/31/56	17,389	1,703	9.2%

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications 65, 100 and 105.

## Memorandum for

STATISTICS FOR 12 OFFICES'  
SECURITY INDEX COUNT AND FOR  
65, 100 AND 105 MATTERS

<u>Office</u>	<u>Security Index Cards 7/13/56</u>	<u>Pending Active Matters</u>		<u>Percentage Delinquent</u>	
		<u>6/30/56</u>	<u>7/31/56</u>	<u>6/30/56</u>	<u>7/31/56</u>
New York	2,780	4,508	5,000	11.2%	12.8%
Los Angeles	2,511	1,602	1,545	0.0%	0.0%
San Francisco	1,349	1,070	991	15.0%	15.3%
* Chicago	800	1,266	1,157	21.5%	21.4%
Detroit	510	689	625	8.9%	7.5%
Philadelphia	647	580	554	6.2%	7.7%
Newark	464	869	890	16.5%	17.4%
Seattle	381	315	323	10.1%	10.2%
Boston	321	401	396	9.0%	7.5%
Cleveland	317	328	427	12.5%	9.8%
Minneapolis	233	181	188	9.9%	15.9%
New Haven	208	275	311	6.1%	6.6%

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on July 31, 1956, in total matters in classifications 65, 100 and 105. These statistics reflect the progress during July, 1956.

\* Letter being sent to office indicated regarding delinquent status.

Memorandum for

Office	Active Matters		Percentage Delinquent	
	6/30/56	7/31/56	6/30/56	7/31/56
Houston	59	44	13.5%	18.1%
Phoenix	74	71	14.8%	15.4%
Indianapolis	120	120	14.1%	14.1%
Anchorage	28	25	7.1%	12.0%
Charlotte	92	92	10.8%	10.8%
Pittsburgh	262	246	10.6%	10.1%
Salt Lake City	36	40	2.7%	10.0%
Birmingham	65	63	4.6%	9.5%
Dallas	54	56	7.4%	8.9%
Baltimore	404	411	11.3%	8.7%
Milwaukee	138	153	13.7%	7.1%
Portland	134	135	1.4%	6.6%
Springfield	46	95	9.1%	6.3%
St. Louis	157	177	5.0%	6.2%
San Diego	247	226	3.6%	6.1%
Oklahoma City	16	17	0.0%	5.8%
San Antonio	89	70	10.1%	5.7%
Washington Field	1197	1086	20.6%	5.3%
Knoxville	27	24	0.0%	4.1%
Louisville	31	27	12.9%	3.7%
Kansas City	52	59	1.9%	3.3%
Atlanta	60	61	11.6%	3.2%
Miami	153	161	7.1%	3.1%
New Orleans	127	104	16.5%	2.8%
Norfolk	39	46	5.1%	2.1%
Omaha	27	53	7.4%	1.8%
Richmond	41	53	4.8%	1.8%
Buffalo	277	345	1.8%	0.8%
Albany	277	238	2.1%	0.0%
Albuquerque	39	48	7.6%	0.0%
Butte	38	41	0.0%	0.0%
Cincinnati	143	151	0.0%	0.0%
Denver	102	101	0.9%	0.0%
El Paso	20	22	0.0%	0.0%
Honolulu	16	19	0.0%	0.0%
Little Rock	15	13	0.0%	0.0%
Memphis	22	28	0.0%	0.0%
Mobile	31	60	6.4%	0.0%
San Juan	136	140	0.0%	0.0%
Savannah	25	41	8.0%	0.0%



## Memorandum for

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1956, as reflected in the administrative reports.

<u>Date</u>	<u>Pending Active Matters (65,100,105)</u>	<u>Delinquent Matters (65,100,105)</u>	<u>Percentage Delinquent</u>
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%
3/31/56	4,767	399	8.4%
4/30/56	4,717	479	10.1%
5/31/56	4,914	447	9.0%
6/30/56	4,916	467	9.4%
7/31/56	4,962	258	5.1%

Letter to the Field

A letter is being sent to Chicago, indicated by an asterisk on page four herein, commenting upon existing delinquency and pointing out the necessity of bringing security cases to and maintaining them at proper levels.

Assistant Attorney General

August 20, 1956

Director, FBI

SECURITY INDEX LIST - Genl.

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

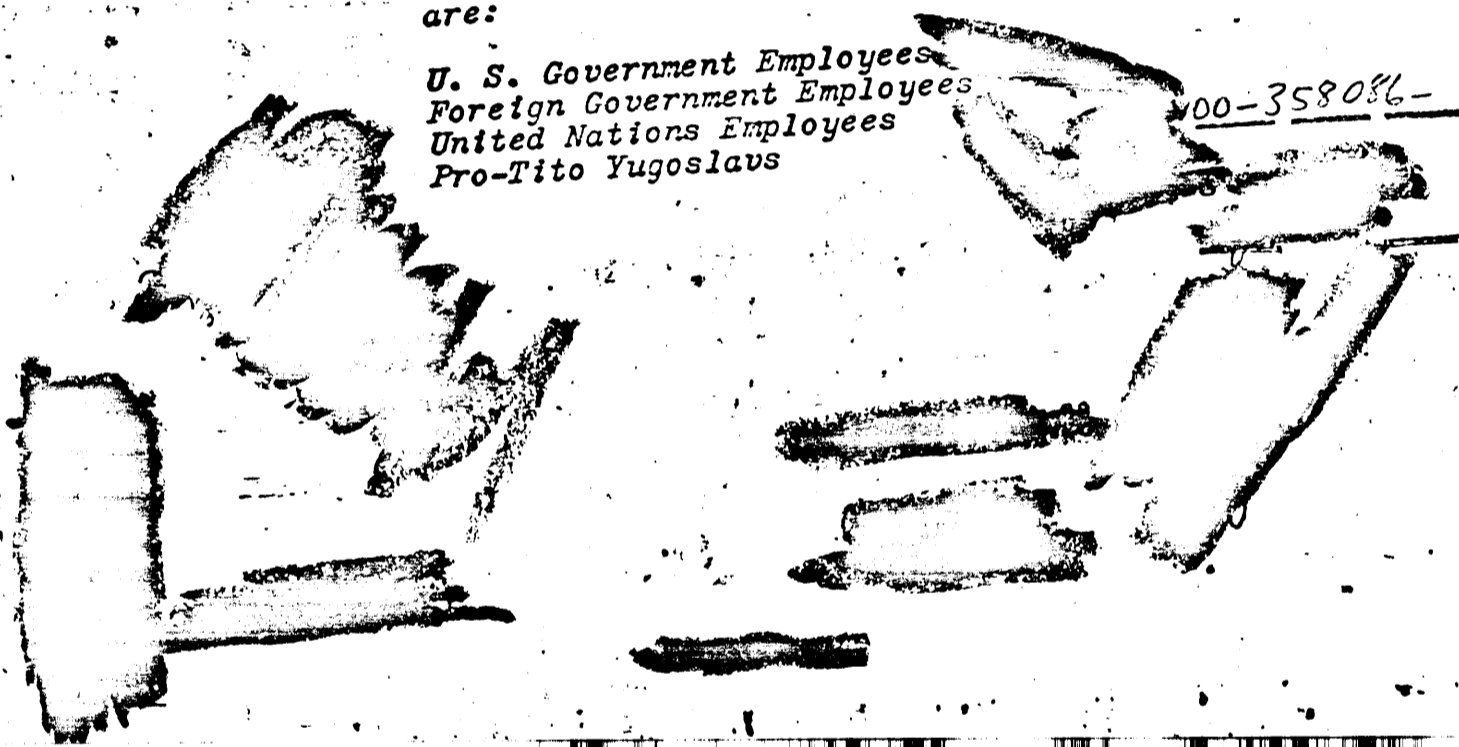
It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. The four designated groups are:

- U. S. Government Employees
- Foreign Government Employees
- United Nations Employees
- Pro-Tito Yugoslavs

100-358086-



2233

DATE: August 17, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX - *bufile*  
*bufile*

During the past week, 27 cards were added to the Security Index and 9 cards were cancelled, a net increase of 18 cards.

The Security Index count as of today is 13,007.

ACTION:

None. This is for your information.

- 2233

10



## Office Memorandum • UNITED STATES GOVERNMENT

DATE: 8/20/56

TO :

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

*Security Index Card*

There are 12,993 persons represented in the Security Index (as of August 15, 1956). Of the total, 11,460 or 88.2 percent are communists.

A detailed table, enclosed in duplicate, shows as of August 15, 1956, the distribution of the subjects by field offices, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

2234  
(ENCL.)

SECURITY INDEX CARDS & ATIS IC - BY FIELD OFFICE  
BASED ON STATISTICAL SECTION REPORTS AS OF AUGUST 15, 1956

(1) FIELD OFFICE	(2) TOTAL 2,993	(3) NATIONAL SYNDICATE TENDENCY OR ORGANIZATIONAL AFFILIATION													(4) DC		(5) SEX		(6) CITIZENSHIP STATUS				(7) MARRIAGE				(8) SOCIAL STATUS											
		W	AW	BE	IS	AP	EA	AS	EP	EA	BE	EA	SP	WA	YU	DC	NY	MALE	FEMALE	US	NA	AL	DR	W	RE	GR	DI	OR	AS	W	W	W	W					
ALBANY	140	154															94	46	151	24	3		151	0	1													
ALBUQUERQUE	10	10															4	6	17	1			18															
ALBUQUERQUE	17	11															4	7	10	2			11	1														
ALBUQUERQUE	18	5															4	1	14	2			10	0														
ALBUQUERQUE	170	133															72	61	147	23			170	50														
ALBUQUERQUE	5	4															5	4	6				5	1														
ALBUQUERQUE	127	200															44	23	241	64	2		200	28														
ALBUQUERQUE	204	170															107	63	147	14	1		179	27														
ALBUQUERQUE	50	40															11	6	47	3			50	5														
ALBUQUERQUE	29	24															12	12	24				24	5														
ALBUQUERQUE	810	600															188	91	451	141	17	1	612	108														
ALBUQUERQUE	40	40															26	16	44	2			44	36														
ALBUQUERQUE	318	271															72	30	210	104			244	52														
ALBUQUERQUE	24	24															14	8	26	1			25	3														
ALBUQUERQUE	24	24															14	16	75	7	3		78	5														
ALBUQUERQUE	508	395															127	20	418	75	15		421	93	3	1												
ALBUQUERQUE	4	4															2	2	5				5															
ALBUQUERQUE	24	24															13	12	24	2	1		13	1	1	14												
ALBUQUERQUE	24	24															13	12	24	2	1		13	1	1	14												
ALBUQUERQUE	120	111															24	10	95	23	2		103	17														
ALBUQUERQUE	14	9															7	2	14				13	1														
ALBUQUERQUE	4	4															1	2	4				4															
ALBUQUERQUE	0	0															0	0	0				0															
ALBUQUERQUE	2407	2331															414	112	1924	538	42	1	2347	139	21													
ALBUQUERQUE	14	14															4	2	14				12	2														
ALBUQUERQUE	4	3															3	1	4				4															
ALBUQUERQUE	41	33															4	2	25	14	2		40	1														
ALBUQUERQUE	131	104															34	14	117	11	3		122	7														
ALBUQUERQUE	292	174															54	17	210	21	1		225	7														
ALBUQUERQUE	7	7															4	2	7				3	4														
ALBUQUERQUE	448	436															140	74	380	82	8		414	54														
ALBUQUERQUE	210	205															41	27	119	11	3		185	25														
ALBUQUERQUE	44	44															14	6	43	1			23	21														
ALBUQUERQUE	2749	2457															475	156	2132	547	65	5	2438	327	21	3												
ALBUQUERQUE	6	6															5	1	7	2			9															
ALBUQUERQUE	12	12															4	4	12				11	1														
ALBUQUERQUE	14	14															2	2	15	1			14	2														
ALBUQUERQUE	444	440															152	33	921	122	3		920	116	1	1												
ALBUQUERQUE	30	30															13	2	32	7			37	2														
ALBUQUERQUE	173	157															45	26	124	43	6		150	23														
ALBUQUERQUE	104	101															16	10	47	5	1	1	103	1														
ALBUQUERQUE	12	11															4	3	10	2			11	1														
ALBUQUERQUE	49	44															41	17	44	7	2		72	21														
ALBUQUERQUE	91	48															15	6	44	3			50	1														
ALBUQUERQUE	14	14															6	4	17	2			13	1														
ALBUQUERQUE	131	124															24	10	111	16	3	1	120	7	1	3												
ALBUQUERQUE	1344	1200															324	72	1144	145	21	3	1224	105	10	13												
ALBUQUERQUE	315	74															137	11	314	1			273	42														
ALBUQUERQUE	34	5															4	1	5				3	2														
ALBUQUERQUE	300	350															75	21	352	14	10		351	24	1	4												
ALBUQUERQUE	20	27															4	4	24	3			24	5														
ALBUQUERQUE	127	120															10	12	102	24	1		105	22														

KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized

NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees

BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees

GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group

MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America

RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees

UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian

Office Memorandum • UNITED STATES GOVERNMENT 2235

TO :

DATE: August 24, 1956

FROM :

SUBJECT: SECURITY INDEX - general  
Bufile

During the past week, 23 cards were added to the Security Index and 10 cards were cancelled, a net increase of 13 cards.

The Security Index count as of today is 13,020.

ACTION:

None. For your information.

-2235

Office Memorandum • UNITED STATES GOVERNMENT 2236

DATE: August 31, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 15 cards were added to the Security Index and 19 cards were cancelled, a net decrease of 4 cards.

The Security Index total as of today is 13,016.

ACTION:

None. For your information.





Office Memorandum • UNITED STATES GOVERNMENT

2237

TO

[Redacted]

DATE: August 21, 1956

FROM

[Redacted]

SUBJECT:

SECURITY INDEX LIST General  
Bufile 100-358086

The Security Index list as of August 15, 1956, has been prepared. One copy each of the following is attached hereto for transmittal to the SAC, Quantico, for retention in his personal custody with the other vital records maintained at the FBI Academy:

- (1) Alphabetical list of Security Index subjects.
- (2) Field office (geographical) list of Security Index subjects.
- (3) List of subjects out of the country.
- (4) List of aliens.
- (5) List of missing Security Index subjects.
- (6) List of subjects employed in key facilities.
- (7) List of key figures and top functionaries.
- (8) List of subjects included in the Special Section.
- (9) List of subjects whose citizenship status is unknown.

RECOMMENDATIONS:

(1) It is recommended that this memorandum and the attachments be forwarded to the SAC, Quantico, marked "Personal and Confidential - Registered, Return Receipt Requested."

Enclosures

100-358086-2237

- cc - SAC, Quantico
- cc - [Redacted]
- cc - [Redacted]
- cc - [Redacted]

61 SEP 12 1956



2237

Memorandum for [REDACTED]

(2) It is further recommended that, upon receipt, the SAC, Quantico, place the attached lists with the other vital records maintained at Quantico, personally destroy by burning the old Security Index list in his possession, and note hereon that such action has been taken.

(3) It is recommended that, thereafter, this memorandum be returned to the Bureau marked for my attention.

Office Memorandum, UNITED STATES GOVERNMENT <sup>2239</sup>

DATE: September 7, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX - General Bufile

During the past week, 14 cards were added to the Security Index and 23 cards were cancelled, a net decrease of 9.

The Security Index total as of today is 13,007.

ACTION:

None. For your information.



2240  
R: September 13.

FROM :

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS GENERAL

Bufile

As reflected in my memorandum of September 12, 1956, analyzing the field delinquency in security classifications 65, 100 and 105, no office has a delinquency in these classifications in excess of 20%. The over-all delinquency was computed at 9% as compared to 22.6% as of August 31, 1955. Thus, the field is in an excellent position to deal with security matters on practically a current basis.

Since September, 1955, constant pressure has been applied to the field to secure more complete coverage of Communist Party (CP) activities and to effect identification of and subject to thorough investigation all current members of the Party. We have stressed the necessity of identifying all CP members and have issued instructions regarding intensification of investigation of Party leaders on all levels of the Party organizational structure, looking toward reaching the above goal.

It is believed desirable at this time to (1) comment upon the excellent progress made by the field during the past year in bringing about the reduction in security delinquency; (2) reiterate our previous instructions regarding the identification and investigation of individual CP members; (3) request the field to advise the Bureau by October 1, 1956, as to the extent of its success during the past year in identifying all CP members, and (4) require those offices that have not been successful in establishing the identities of members to advise what revisions or redirection of formerly adopted plans have been placed into effect or are contemplated to obtain this information. (New York is not being required to submit this analysis as it is required to submit monthly progress letters concerning this matter.)

Enclosure

2240  
SEP 18 1956

Memorandum for

ACTION:

If you agree, there is attached a proposed letter to all offices along the lines mentioned above.

COPIES TO THE SECURITY

TO THE

cc - [illegible]

SAC, Albany

2240  
September 14, 1956

Director, FBI

PERSONAL ATTENTION

SECURITY INVESTIGATIONS OF INDIVIDUALS

An analysis of the monthly administrative reports for the month of August, 1956, reveals that, on an over-all basis, the percentage of delinquent matters in security classifications 65, 100 and 105 stood at 9% as of August 31, 1956. This represents a 13.6% reduction in delinquency in the above categories during the past year and demonstrates the results that can be achieved through intensive efforts on the part of our field divisions. I desire that you continue to afford these cases your personal attention to insure that delinquency in these categories is kept at a minimum and I will continue to follow your progress through analyzing your monthly administrative reports.

2cc - Albuquerque	2cc - Milwaukee
2cc - Anchorage	2cc - Minneapolis
2cc - Atlanta	2cc - Mobile
2cc - Baltimore	2cc - Newark
2cc - Birmingham	2cc - New Haven
2cc - Boston	2cc - New Orleans
2cc - Buffalo	2cc - New York
2cc - Butte	2cc - Norfolk
2cc - Charlotte	2cc - Oklahoma City
2cc - Chicago	2cc - Omaha
2cc - Cincinnati	2cc - Philadelphia
2cc - Cleveland	2cc - Phoenix
2cc - Dallas	2cc - Pittsburgh
2cc - Denver	2cc - Portland
2cc - Detroit	2cc - Richmond
2cc - El Paso	2cc - St. Louis
2cc - Honolulu	2cc - Salt Lake City
2cc - Houston	2cc - San Antonio
2cc - Indianapolis	2cc - San Diego
2cc - Kansas City	2cc - San Francisco
2cc - Knoxville	2cc - San Juan
2cc - Little Rock	2cc - Savannah
2cc - Los Angeles	2cc - Seattle
2cc - Louisville	2cc - Springfield
2cc - Memphis	2cc - Washington Field
2cc - Miami	

SAC, Albany

September 14, 1956

Director, FBI

PERSONAL ATTENTION

SECURITY INVESTIGATIONS OF INDIVIDUALS

An analysis of the monthly administrative reports for the month of August, 1956, reveals that, on an over-all basis, the percentage of delinquent matters in security classifications 65, 100 and 105 stood at 9% as of August 31, 1956. This represents a 13.6% reduction in delinquency in the above categories during the past year and demonstrates the results that can be conceived through intensive efforts on the part of our field divisions. I desire that you continue to afford these cases your personal attention to insure that delinquency in these categories is kept at a minimum and I will continue to follow your progress through analyzing your monthly administrative reports.

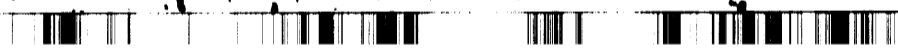
- 2cc - Albuquerque
- 2cc - Anchorage
- 2cc - Atlanta
- 2cc - Baltimore
- 2cc - Birmingham
- 2cc - Boston
- 2cc - Buffalo
- 2cc - Butte
- 2cc - Charlotte
- 2cc - Chicago
- 2cc - Cincinnati
- 2cc - Cleveland
- 2cc - Dallas
- 2cc - Denver
- 2cc - Detroit
- 2cc - El Paso
- 2cc - Honolulu
- 2cc - Houston
- 2cc - Indianapolis
- 2cc - Kansas City
- 2cc - Knoxville
- 2cc - Little Rock
- 2cc - Los Angeles
- 2cc - Louisville
- 2cc - Memphis
- 2cc - Miami
- 2cc - Milwaukee
- 2cc - Minneapolis
- 2cc - Mobile
- 2cc - Newark
- 2cc - New Haven
- 2cc - New Orleans
- 2cc - New York
- 2cc - Norfolk
- 2cc - Oklahoma City
- 2cc - Omaha
- 2cc - Philadelphia
- 2cc - Phoenix
- 2cc - Pittsburgh
- 2cc - Portland
- 2cc - Richmond
- 2cc - St. Louis
- 2cc - Salt Lake City
- 2cc - San Antonio
- 2cc - San Diego
- 2cc - San Francisco
- 2cc - San Juan
- 2cc - Savannah
- 2cc - Seattle
- 2cc - Springfield
- 2cc - Washington Field

COMM - FBI  
SEP 14 1956  
MAILED 19

UNRECORDED COPY FILED IN - COMMUNAL FIELD - 2 files

ORIGINAL ON DUPLIMAT.

YELLOW: Enclosure to memo to from Belmont dated  
9/13/56, same caption,



**Letter to SAC, Albany**

Since September, 1955, the Bureau has placed a great deal of stress on the necessity of effecting the identification of and subjecting to thorough investigation all current members of the Communist Party (CP). This problem has been the subject of a number of letters during the past year and specific instructions have been issued with regard to intensification of investigation of leaders of the CP on all organizational levels.

Each office (except the New York Office which is required to submit separate reports concerning this matter) should advise the Bureau by letter no later than October 1, 1956, under the caption of this communication, as to the extent of its success in identifying all CP members. Those offices that have not been successful in establishing the identities of all CP members are instructed to include in this letter what revisions or redirection of formerly adopted plans have been placed into effect or are contemplated in efforts to obtain this information.

The problem of successfully identifying all CP members and establishing the identities of new members as they are recruited into the CP is a continuing one and should receive your personal attention.





Office Memorandum • UNITED STATES GOVERNMENT

DATE: September 14, 1956

2241

TO : THE DIRECTOR

FROM :

SUBJECT: SECURITY INDEX Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on August 10, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
August 13-17	27	9	+18
August 20-24	23	10	+13
August 27-31	15	19	- 4
September 4-7	14	23	- 9
September 10-14	21	24	- 3
<b>Total</b>	100	85	+15

During the above-mentioned period, there was a net increase in the Security Index of 15.

For your information, during the preceding four-week period, 82 cards were added and 77 cards were cancelled, a net increase of 5.

The Security Index count as of today is

13,004.

ACTION:

This is for your information. ✓

Office Memorandum • UNITED STATES GOVERNMENT

2242

DATE: 8/14/56

TO :

FROM :

SUBJECT: SUGGESTION #69-57  
Made by SA  
New York Office

SUGGESTION: That a Security Index (SI) Characterization Card Box be initiated in each field office. As a procedure for setting up and maintaining this box, SA proposes that in all pending and closed SI cases the agent to whom case is assigned should immediately prepare a memorandum for subject's case file containing the best available characterization of subject from which a characterization card will be prepared. SAC will specifically designate a clerk to maintain this characterization card box. In case of change in characterization, new card would be placed in the box and a revised memorandum placed in subject's file. In cases where subject is subsequently removed from SI, the subject's card will be removed from the box. In addition, reports in SI cases should hereafter contain statement on Administrative Page that subject's SI characterization card has been reviewed and found to contain current or best available characterization of the subject.

ADVANTAGES STATED: Within six months to one year a characterization card on all SI subjects in each field office will be filed in the SI Characterization Card Box. Suggester believes this box will save a substantial amount of agent personnel time by negating the necessity of file reviewing by a number of reporting agents to obtain a characterization for an SI subject so he might be documented in a report. It would also result in the utilization of a standard characterization on each SI subject rather than a variety of characterizations by individual reporting agents.

OBSERVATIONS: SAC New York, states while certain features of this suggestion are good and have been put into effect in the New York Office, he does not believe the over-all suggestion should be adopted. In this connection, he feels that documentations are not necessarily needed on all SI subjects, and that documentations should not be prepared unless needed in some instance. Therefore, there might be a useless expenditure of manpower in preparing documentations on all SI cases. Correspondingly, if there was a useless expenditure of manpower in originally preparing the documentation, there would be the same expenditure for keeping up to date any documentation which was not of value and being used. He believes this is a matter which must be handled by each office in accordance with its needs.

2242



memo for  
Re Suggestion #69-57

2242  
8/14/56

concurr[s] with the comments of SAC [redacted] and  
recommends against adoption of the suggestion.

RECOMMENDATION: That the suggestion not be adopted.

69-572243

Date 8/1/56

To: Director, FBI From: SA Employee assigned to (Division) NEW YORK

SUGGESTION It is suggested that a Security Index (SI) Characterization Card Box be initiated in each field office. The following procedure could be adopted with respect to the preparation and maintenance of the Characterization Card Box on individuals who are maintained on the SI of each office: 1. All pending SI cases - the agent to whom case is assigned should immediately prepare a memorandum for the subject's case file containing the current or best available characterization of the subject from which a characterization card will be prepared. (Continued on page 2)

Current practice or rule (include manual citation as well as facts) There is no manual requirement that an SI Characterization Card Box be maintained by each office.

Advantages of suggestion Within six months to one year a characterization card on all SI subjects in each field office will be filed in the SI Characterization Card Box. It is believed that this box would save a substantial amount of agent personnel time by negating the necessity of file reviewing by a number of reporting agents to obtain a characterization for an SI subject so he might be documented in a report. It would also result in the utilization of a standard characterization on each SI subject rather than a variety of characterizations by individual reporting agents.

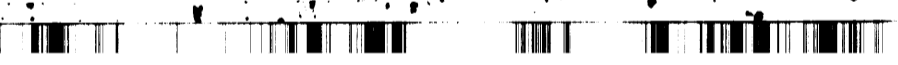
Disadvantages of suggestion

Annual Savings (Show basis for estimate) Ref 8/5/56-EN. Referred to Com. Intell. Div. for review 8/30-56. Memo E.D. Revere to Mr. Tolson 8/14/56.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States) [X] Mr. [ ] Mrs. [ ] Miss Signature and Title of Suggestor

Recommendations and comments of Division Head 63 SEP 21 1956 (see page 4) 417 co of suggestion designated for employee's personnel file - ceh Special Agent in Charge

AUG 6 1956



2. Closed SI cases - the agent to whom the SI verification is presently or next assigned should prepare a memorandum for the subject's case file containing the current or best available characterization of the subject from which a characterization card will be prepared.

3. Form FD-154 should be revised to contain the following statement:

The characterization card for the subject appearing in the SI Characterization Card Box has been reviewed and is the current or best available characterization of the subject.

A memorandum has been prepared for the subject's case file so that a new characterization card for the subject can be placed in the SI Characterization Card Box.

(Check appropriate item)

4. Characterization Card Box should be maintained by clerk specifically designated by SAC.

Responsibilities in connection with proper maintenance of SI Characterization Card Box to insure its complete accuracy:

1. Agent to whom pending SI case is assigned, upon receipt in the subject's case file of a better or more current characterization of the subject, shall immediately prepare a memorandum for the subject's case file and have a new card prepared for the SI Characterization Card Box. During the course of the revision of this card, agent should notify clerk maintaining SI Characterization Card Box to appropriately flag subject's old characterization card with notation that new card is being prepared.

2. The same procedure as outlined in number 1 above should be adopted by the SI verification agent upon receipt of a closed SI case for verification where a revision of the subject's characterization card appearing in the SI Characterization Card Box is necessary.

3. In cases where the subject is subsequently removed from the SI, the agent, in charge of the SI cards in that office, shall notify the clerk maintaining the SI Characterization Card Box to remove the subject's characterization card from the box.

4. Reports in SI cases should hereafter contain the statement on the Administrative Page that the subject's SI characterization card has been reviewed and found to contain the current or best available characterization of the subject.

**Recommendations and comments of Division Head**

While certain features of this suggestion are good and have been put into effect in the New York Office, it is not believed the over-all suggestion should be adopted. In this connection it is not felt that documentations are necessarily needed on all SI subjects, and it is believed that documentations should not be prepared unless needed in some instance. Therefore it is believed there might be a useless expenditure of manpower in preparing documentations on all SI cases. Correspondingly, if there was a useless expenditure of manpower in originally preparing the documentation, there would be the same expenditure for keeping up to date any documentation which was not of value and being used. It is not recommended that this suggestion be adopted because it is not felt it should necessarily be required for all SI cases. It is believed this is a matter which must be handled by each office in accordance with its needs.

DOMESTIC INTELLIGENCE DIVISION:

8/8/56

*The Domestic Intelligence Division concurs with the comments of the SAC, New York, and recommends against adoption of this suggestion.*



2244

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EMPLOYEE SUGGESTION #124-57

Date: September 5, 1956

To: Director, FBI

Security Index - General

From: SA

Division of assignment: Seattle

SUGGESTION: SUGGESTED FORM FOR TOP SERIAL IN SECURITY INDEX CASES.

Attached hereto are ten copies of a form which is being suggested as a top serial in Security Index cases. This form is self-explanatory, but briefly its purpose is to make readily available the pertinent serials of the case file.

(Note: This form is in no way intended to replace file reviews, per se, but is intended to be a ready reference to specific pertinent serials in the case file so that the normal amount of time spent in searching a case file for a specific item can be eliminated or at least greatly reduced.)

Current practice or rule (include manual citation as well as facts):

At the present time, there is no Bureau rule or provision for such a form as a top serial in a Security Index case file. A similar form (FD-238) is being used at the present time in 134 type cases and has proven to be a valuable aid.  
Advantages of suggestion:

(See page 2.)

Disadvantages of suggestion:

(See page 3.)

The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States.

(Signature of suggestor)

Recommendations and comments of Division Head:

6. 001 12 1956  
An excellent idea and needed.

(Signature and Title) SAC

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ADVANTAGES OF SUGGESTION

The advantages of this form would appear to be basically concerned with the more efficient administrative and investigative handling of a Security Index case as well as to reduce the time consumed in locating specific pertinent serials in a particular security case file. At the present time, cases of this type are becoming voluminous in number of serials and volumes in many Bureau Field Divisions. In the Seattle Office, for example, it is estimated that the average Security Index case is approximately six volumes, with some cases containing as many as fifteen to twenty volumes.

This form would be advantageous to Bureau Inspectors and their aides, the Special Agent in Charge, the field supervisor, and the agent to whom the case is assigned. These advantages are set out below:

A. Advantages of the Bureau Inspector and His Aides.

1. During field office inspections, time spent in searching through Security Index case files to ascertain whether or not Bureau requirements for each case have been fulfilled would be greatly reduced. This form would readily point out to the Inspector the pertinent serials of the case file which require the special attention in the case file review. This form would eliminate the present normal time consumed in locating these pertinent serials in the voluminous case file.
2. In the event this form is not completely filled out, it would assist the Inspector in determining whether or not an omission had occurred in the investigation of the case being reviewed.

B. Advantages for the Special Agent in Charge.

1. This form would enable the SAC to quickly review a case file when determining whether or not a subject should be retained in the Security Index.
2. This form would "pinpoint" the pertinent serials of a case file to the SAC when reviewing the investigative work of an agent.
3. This form would serve as a ready reference for the SAC in the event it is necessary to quickly ascertain a specific item concerning a Security Index subject, such as the FBI number, criminal record, what agent has observed the subject in the past, etc. This would eliminate a tremendous amount of file review in case containing numerous volumes.

C. Advantages for the Field Supervisor.

1. This form would quickly direct the field supervisor to the pertinent serials in a case file in order to determine whether the case has been completely and correctly investigated.
2. This form would also assist the field supervisor in locating information regarding matters such as dissemination, previous interviews of the subject, and descriptions of subjects when attempting to identify an unknown subject, thus eliminating the necessary time now consumed in locating the pertinent serial in several volumes of a case file.

D. Advantages for the Agent.

1. This form would serve as a constant reminder to the agent of many of the requirements necessary to be completed in a Security Index case.
2. This form would serve as a ready reference to the agent in situations which would require the agent to locate a specific serial to handle the matter in question. For example, when a Security Index subject is removed from the SI, it would be necessary for the agent to determine if a Security Flash Notice had been placed previously in the Identification Division. This form would quickly direct the agent's attention to the specific serial, thus eliminating the time which would have been required to personally review each serial of the case file to determine whether or not such a stop had been placed. In addition, at the present time it is necessary to specifically comment on the administrative page of a security report if authority to interview the subject has been received in the past and no reinterview was conducted during current investigation. In many cases, the authority to interview was received several months or years ago and it would take a serial-by-serial check in order to determine whether authority was received and what the results of the interview were. In situations where a subject has moved to a city in the territory of another field division, it is necessary to furnish the new office of origin copies of pertinent reports and serials and this form would enable the agent to quickly locate these in the voluminous file in a minimum of time. At the same time, it would remind the agent that a Security Flash Notice had or had not been placed previously and would eliminate the time necessary to conduct a complete serial-by-serial check to determine

- whether or not a Security Flash Notice had been placed previously so that the Identification Division could be advised of the new office of origin.
- 3. It is believed that this form would generally assist the agent to more completely follow his own case files.

E. Other Advantages.

This form could also serve as a ready reference for a field office in the event the Bureau should desire to ascertain from the field office such figures as the following:

- 1. Number of SI subjects with criminal records.
- 2. Number of reports of SI subjects disseminated, to whom.
- 3. Number of subject's homes considered as possible hideouts.
- 4. In the event it was necessary to determine which Security Index case files contained handwriting samples or specimens of the subject, this top serial form would eliminate a file review to determine this fact. This situation could arise where an anonymous communication is involved and Security Index subjects would be logical suspects.

In all of the above comments regarding advantages, it is intended that the sole purpose of this form is to reduce time normally spent in reviewing a voluminous case for a specific item such as those listed on the form itself.

F. Color of Form.

In the event this form is used, it is suggested that it be printed on colored paper, either pink or green, in order to clearly distinguish itself.

DISADVANTAGES OF THIS FORM.

- 1. It would appear that the implementation of this form at this time would cause a file review to be made merely for the purpose of filling out this form, thus creating a situation which the form is intended to reduce. However, it is believed that this form could be utilized and filled out at the time of the next investigative or annual report preparation, at which time the case must be reviewed anyway.



2. This form would be of little benefit in field offices where there are relatively few Security Index subjects and a small amount of activity on the part of the individual subjects, or in cases consisting of one or two volumes.

[Faint, mostly illegible text and lines, possibly a table or form structure]



SEATTLE file \_\_\_\_\_

DATE \_\_\_\_\_

RE: JOHN DOE  
SECURITY MATTER - C

The Security Index card for this subject has been tabbed \_\_\_\_\_ and the Bureau has been appropriately advised.

In the event the status of this subject changes in respect to tabbing or inclusion in the Security Index, the Bureau should be immediately advised.

CHECK LIST OF ESSENTIAL DATA

- |  |   |
|--|---|
| 1. Summary Report: ser. _____<br>Annual reports: _____           | 12. All pertinent names indexed _____   |
| 2. Recent Photo: _____   | 13. Dissemination:<br>Foreign Born-I&NS:<br>ser _____, _____, _____                           |
| 3. Subject observed: _____                                       | Key Facility employee:<br>ser _____, _____, _____   |
| 4. Handwriting spec.: _____                                      | Other agencies: ser _____   |
| 5. FD 126 (Description) _____                                    |   |
| 6. FD 165 (Flash) _____  | 14. Indices Search Slips: ser _____, _____, _____   |
| 7. Ident. Record: _____  | 15. Interview with subject:<br>Authority: ser _____, _____                                    |
| 8. Military service: _____                                       | Results of Int.: ser _____, _____, _____  |
| 9. Chart - location of subject's home (if necessary): _____      | 16. File stamped "SI": _____  |
| 10. Memo - subject's home as possible hideout: _____             | 17. Bufile # on cover: _____  |
| 11. Other Pertinent Main Files: _____<br>_____<br>_____<br>_____ | 18. Agent's initials prior to closing:<br>Agent: _____ Date: _____<br>_____<br>_____<br>_____ |

BLOCK STAMP (as top serial)

ENCLOSURE



September 2, 1956

Re: PROPOSED CHANGES IN  
MANUAL OF INSTRUCTIONS

1. Section 87D pages 52 and 53 (re <sup>General</sup> Security Index/Subjects):  
Last line of page 52 and lines one and two of  
page 53 should be changed to read: whose support  
of Tito is clear and unequivocal regardless of  
Yugoslav's political policies.
2. Section 105K page 34 (re Yugoslav Matters):  
Paragraph (3) last line: substitute pro-Russian  
for pro-Cominform.

Assistant Attorney General

2245  
September 19, 1956

Director, FBI

SECURITY INDEX LIST - Genl.

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. The four designated groups are:

U. S. Government Employees  
Foreign Government Employees  
United Nations Employees  
Pro-Tito Yugoslavs

100-358086-

11 SEP 20 1956

59 SEP 23 1956

Office Memorandum • UNITED STATES GOVERNMENT

2246

DATE: September 12, 1956

TO :

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
Bufile

Security Index - General

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of August 31, 1956, is set forth herein.

In August, there was a decrease in pending active matters in the entire field in the security classifications from 17,389 to 16,243. Delinquent matters decreased from 1,703 to 1,472. The percentage of delinquent matters decreased from 9.2% to 9%.

-As reflected later herein, no office had a delinquency in security classifications in excess of 20%, the highest delinquency recorded being that of the Miami Office at 18.3%. This represents the first instance since December, 1951, in which this has occurred. During the past year, the field has made excellent progress in reducing security delinquency as reflected by the over-all security delinquency of 22.6% as of August 31, 1955, as compared to the over-all security delinquency of 9% as of August 31, 1956.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the September, 1956, administrative reports.

2246



Memorandum for

DETAILS:

The August, 1956, administrative reports from all offices reflect that the total pending active matters in classifications 65, 100 and 105 decreased from 17,389 to 16,243. The delinquent items decreased from 1,703 to 1,472. The percentage of delinquent matters decreased from 9.2% to 9%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>5/31/56</u>	<u>6/30/56</u>	<u>7/31/56</u>	<u>8/31/56</u>
65	1,314	560	522	528	513
100	32,812	13,969	14,336	15,005	14,930
105	<u>2,895</u>	<u>4,493</u>	<u>4,608</u>	<u>4,776</u>	<u>3,674</u>
Total	37,021	19,022	19,556	20,309	19,117

Memorandum for

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>5/31/56</u>	<u>6/30/56</u>	<u>7/31/56</u>	<u>8/31/56</u>
65	525	29	21	14	14
100	22,518	1,346	1,389	1,429	1,240
105	1,719	378	390	260	218
<b>Total</b>	<b>24,762</b>	<b>1,753</b>	<b>1,800</b>	<b>1,703</b>	<b>1,472</b>

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1956.

CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/56	15,079	2,071	13.7%
2/29/56	15,431	1,712	11.1%
3/31/56	15,436	1,799	11.6%
4/30/56	14,717	1,783	12.1%
5/31/56	16,377	1,753	10.7%
6/30/56	16,900	1,800	10.6%
7/31/56	17,389	1,703	9.2%
8/31/56	16,243	1,472	9.0%

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications 65, 100 and 105.

Memorandum for

STATISTICS FOR 12 OFFICES\*  
SECURITY INDEX COUNT AND FOR  
65, 100 AND 105 MATTERS

<u>Office</u>	<u>Security</u>	<u>Pending Active</u>		<u>Percentage</u>	
	<u>Index Cards</u>	<u>Matters</u>		<u>Delinquent</u>	
	<u>8/15/56</u>	<u>7/31/56</u>	<u>8/31/56</u>	<u>7/31/56</u>	<u>8/31/56</u>
New York	2,789	5,000	4,716	12.8%	10.0%
Los Angeles	2,507	1,545	1,328	0.0%	0.0%
San Francisco	1,354	991	1,009	15.3%	14.6%
Chicago	810	1,157	1,118	21.4%	13.2%
Detroit	508	625	622	7.5%	9.3%
Philadelphia	646	554	517	7.7%	8.7%
Newark	468	890	852	17.4%	16.6%
Seattle	380	323	328	10.2%	11.2%
Boston	327	396	362	7.5%	5.0%
Cleveland	318	427	393	9.8%	8.0%
Minneapolis	232	188	154	15.9%	14.3%
New Haven	210	311	286	6.6%	17.0%

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on August 31, 1956, in total matters in classifications 65, 100 and 105. These statistics reflect the progress during August, 1956.



Memorandum for

Office	Active Matters		Percentage Delinquent	
	7/31/56	8/31/56	7/31/56	8/31/56
Miami	161	153	3.1%	18.3%
Houston	44	52	18.1%	17.3%
Anchorage	25	25	12.0%	16.0%
Atlanta	61	42	3.2%	14.3%
Indianapolis	120	143	14.1%	14.0%
Denver	101	81	0.0%	13.6%
Phoenix	71	84	15.4%	13.0%
Kansas City	59	48	3.3%	12.5%
Birmingham	63	59	9.5%	11.8%
Baltimore	411	468	8.7%	11.1%
El Paso	22	20	0.0%	10.0%
Charlotte	92	82	10.8%	9.7%
New Orleans	104	93	2.8%	9.7%
Oklahoma City	17	21	5.8%	9.5%
Springfield	95	81	6.3%	7.4%
Norfolk	46	41	2.1%	7.3%
Omaha	53	41	1.8%	7.3%
Pittsburgh	246	261	10.1%	6.1%
Dallas	56	49	8.9%	6.0%
Savannah	41	34	0.0%	6.0%
San Antonio	70	69	5.7%	5.8%
Louisville	27	35	3.7%	5.7%
Knoxville	24	19	4.1%	5.4%
Washington Field	1086	776	5.3%	5.3%
Buffalo	345	288	0.8%	4.5%
Milwaukee	153	154	7.1%	4.0%
St. Louis	177	178	6.2%	3.4%
Salt Lake City	40	33	10.0%	3.0%
Butte	41	36	0.0%	2.8%
Richmond	53	40	1.8%	2.5%
Portland	135	169	6.6%	2.4%
Albany	238	225	0.0%	1.8%
Mobile	60	67	0.0%	1.5%
San Juan	140	146	0.0%	0.6%
San Diego	226	217	6.1%	0.5%
Albuquerque	48	55	0.0%	0.0%
Cincinnati	151	117	0.0%	0.0%
Honolulu	19	25	0.0%	0.0%
Little Rock	13	11	0.0%	0.0%
Memphis	28	19	0.0%	0.0%

Memorandum for

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1956, as reflected in the administrative reports.

<u>Date</u>	<u>Pending Active Matters (65,100,105)</u>	<u>Delinquent Matters (65,100,105)</u>	<u>Percentage Delinquent</u>
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%
3/31/56	4,767	399	8.4%
4/30/56	4,717	479	10.1%
5/31/56	4,914	447	9.0%
6/30/56	4,916	467	9.4%
7/31/56	4,962	258	5.1%
8/31/56	4,558	293	6.4%



Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 9/20/56

FROM :

SUBJECT: SECURITY INDEX CARD STATISTICS

There are 13,003 persons represented in the Security Index (as of September 15, 1956). Of the total, 11,468 or 88.2 percent are communists.

A detailed table, enclosed in duplicate, shows as of September 15, 1956, the distribution of the subjects by field offices, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.

Enclosures (4)  
1 - (direct)

(with 11 extra copies of chart)

2247



KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized

NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees

BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees

GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group

MCI Muslim Cult of Islam  
MIS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America

RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees

UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian



2047  
(Encl.)

SECURITY INDEX CARDS STATISTICS - BY FIELD OFFICE  
BASED ON STATISTICAL SECTION RECORDS AS OF SEPTEMBER 30, 1954

FIELD OFFICE	(2) TOTAL 13,003	(3) NATIONALISTIC TENDENCY OR ORGANIZATION AFFILIATION													(4) SEX			(5) AGE		(6) CITIZENSHIP STATUS				(7) RACE				(8) EDUCATION	
		DCM	DDP	DDA	DDC	DDI	DDJ	DDK	DDL	DDM	DDN	DDO	DDP	DDQ	DC	DP	TP	MALE	FEMALE	18-24	25-34	35-44	45-54	55-64	65-74	75-84	85+	HS	COLL
		11,128	0	1	122	66	211	8	343	38	0	100	582	5	3	2,916	967	61	7,893	5,110	10,504	2,187	219	23	11,390	1,509	39	64	6
ALBANY	141	157															58	14	97	66	132	26	3		152	0	1		
ALBUQUERQUE	10	19															10	4	11	8	17	2			19	1			
ALBUQUERQUE	12	11															4	3	9	3	10	2			11	1			
ALBUQUERQUE	18	6															3	3	16	2	18				10	0			
ALBUQUERQUE	148	131															72	34	104	42	145	23			170	48			
ALBUQUERQUE	6	6															3	2	6		6				5	1			
ALBUQUERQUE	326	297															107	33	126	17	144	14	1		176	27			
ALBUQUERQUE	203	187															11	6	34	15	47	3			50				
ALBUQUERQUE	50	50															18		20	0	28				24	5			
ALBUQUERQUE	70	74																											
ALBUQUERQUE	421	496															196	91	500	312	665	130	17	1	620	201			
ALBUQUERQUE	92	68															28	14	63	29	84	8			59	33			
ALBUQUERQUE	311	244															68	29	704	106	252	97	2		250	52			
ALBUQUERQUE	28	28															14	7	10	0	27				25	3			
ALBUQUERQUE	86	85															34	14	54	11	77	6	3		74	5			
ALBUQUERQUE	505	392															124	28	331	174	416	74	15		410	91	3	1	
ALBUQUERQUE	5	5															2	2	1	2	4				5				
ALBUQUERQUE	28	20															13	12	10	10	28				13	1	1	10	
ALBUQUERQUE	27	26															5	2	21	4	28	2			20	7			
ALBUQUERQUE	117	110															24	10	74	41	93	22	2		100	17			
ALBUQUERQUE	14	0															7	2	12	2	14				13	1			
ALBUQUERQUE	4	4															1	2	2	2	4				4				
ALBUQUERQUE	2404	2320															424	112	1321	1143	1923	537	63	2	2348	135			
ALBUQUERQUE	14	14															4	2	10	4	14				12	2			
ALBUQUERQUE	4	3															1	1	1	1	4	15	2		4	1			
ALBUQUERQUE	41	33															11	15	24	13	119	11	3		120	11			
ALBUQUERQUE	151	105															48	17	64	37	210	21	1		225	7			
ALBUQUERQUE	212	174															17	5	140	92	5				2	3			
ALBUQUERQUE	4	5																	4	1	4				4	1			
ALBUQUERQUE	474	460															141	24	307	147	345	83	6		420	56			
ALBUQUERQUE	200	205															30	26	110	90	150	47	3		183	26			
ALBUQUERQUE	63	63															14	7	24	15	42				22	21			
ALBUQUERQUE	2416	2477															685	155	1723	1091	2157	587	65	5	2455	334			
ALBUQUERQUE	0	0															5	1	7	2	7				9				
ALBUQUERQUE	12	12															6	4	7	5	12				11	1			
ALBUQUERQUE	16	14															2	12	12	4	15	1			14	2			
ALBUQUERQUE	444	558															150	33	342	152	521	120	3		524	110			
ALBUQUERQUE	34	34															12	1	22	16	31	7			36	2			
ALBUQUERQUE	171	155															44	24	114	53	122	43	6		148	23			
ALBUQUERQUE	104	101															14	10	43	41	97	5	1	1	103	1			
ALBUQUERQUE	12	11															4	1	8	4	10	2			11	1			
ALBUQUERQUE	44	40															41	18	61	33	85	7	2		73	21			
ALBUQUERQUE	41	40															14	5	30	21	48	3			50	1			
ALBUQUERQUE	14	14															4	2	0	5	11	3			13	1			
ALBUQUERQUE	134	124															24	0	72	42	114	16	3	1	123	7			
ALBUQUERQUE	1340	1287															320	71	752	594	1142	186	21	3	1223	104			
ALBUQUERQUE	307	71															134	11	240	27	306	1			267	40			
ALBUQUERQUE	5	5															70	20	4	1	5				3	2			
ALBUQUERQUE	317	350															70	20	232	145	347	19	11		348	26			
ALBUQUERQUE	30	28															14	5	21	0	24	4			25	3			
ALBUQUERQUE	131	122															37	12	74	57	109	25	1		186	25			

\* Items do not add to total column number 2, but are included in Sections 3, 5, 6, and 7. Columns KP and TP are included in the DC column.



Office Memorandum • UNITED STATES GOVERNMENT <sup>2248</sup>

TO : \_\_\_\_\_ DATE: September 21, 1956

FROM :

SUBJECT: SECURITY INDEX - Conf.  
Bufile

During the past week, 25 cards were added to the Security Index and 13 cards were cancelled, a net increase of 12 cards.

The Security Index count as of today is 13,016.

ACTION:

None. For your information.

-2248

10/4/56

UNRECORDED

EMPLOYEE SUGGESTION = 176-57

Date: October 4, 1956

To: Director, FBI

From: SA

Division of assignment: NEWARK

SUGGESTION: DOCUMENTATION OF SECURITY INDEX SUBJECTS

Each time an agent submits a Security report on a Security Index subject assigned to him, he will submit a memorandum containing the latest complete documentation of his subject. After crossing the supervisor's desk, the memorandum is routed to the Security Index Clerk who will maintain an unserialized file section of these documentations on individual subjects in alphabetical order. When a new documentation is received for a subject, the clerk substitutes this for the old one. When there is no change in a subject's status or no later documentation. (cont'd)

Current practice or rule (include manual citation as well as facts):  
When preparing a Security report, an agent must review the main file on each individual to be documented.

Advantages of suggestion:

- 1) In view of the constant need for up-to-date documentation of Security Index subjects in Security reports, this procedure will assure availability of current documentations at all times.
- 2) It will save considerable agent time spent in file reviews to obtain such documentations each time a report is prepared, inasmuch as the agent will find all necessary documentations in one file in alphabetical order.
- 3) It will save clerical time required to locate and obtain files otherwise needed for documentation.

Disadvantages of suggestion:

It would take about two minutes more of the agent's time to dictate a memorandum if a new documentation is submitted when preparing a report.

The use by the United States of my suggestion shall not be the basis of a claim for compensation by me, my heirs, or assigns upon the United States.

Mr.  
 Mrs.  
 Miss

(Signature of Suggester)

Recommendations and comments of Division Head: The adoption of this suggestion would result in substantial saving of Agent and clerical time, and it is recommended that it be given favorable consideration at least in the larger offices having a substantial number of persons on the Security Index. RAC  
(Signature & Title)

ORIGINAL COPY FILED IN

10/4/56

UNRECORDED

**Suggestion cont'd:**

has been received since submission of the last previous report after the subject has once been documented, the agent need merely submit a routing slip reflecting the words "No change in documentation" each time he submits a report.

In order to avoid making this a project, it is suggested that this procedure be instituted with the submission of the next report by each agent if and when this suggestion is adopted.

For the purposes of security, the documentation file will be maintained under the same maximum security as afforded the Security Index Cards.

*[Faint, mostly illegible text, possibly a list or routing slip]*

Enclosure  
cc - [illegible]  
cc - [illegible]



Director, FBI  
ATT: Training and Inspection Division

9/27/56

SAC, New York

SUGGESTED FLOATING SERIAL FOR  
SECURITY INDEX CASES SUBMITTED  
BY SEATTLE DIVISION

Re Bureau routing slip 9/25/56 forwarding a sample floating serial to be utilized in Security Index cases which was submitted by the Seattle Division. The Bureau asks for the NYO's views and specific recommendations re this suggestion. The NYO does not recommend that this suggestion be adopted for the reasons set out hereinafter.

Many of the items on the check list are readily available on the previous FD-154 such as key facility, tabbed for detcom, security flash, etc.

The description and photo are readily available on the SI cards themselves.

The majority of the remainder of the items are more or less "reminders" that appropriate action pursuant to Bureau regulations has been taken such as file stamped "SI", Bureau file number on cover (both of which can readily be checked on the file cover itself) and all pertinent names indexed, etc.

The items not specifically commented on would be utilized infrequently.

In view of the above, it is recommended that the suggested serial not be adopted.

The suggested serial is being returned herewith.

2-Bureau (Enc.) (RM)  
1-New York

*Send det of 2-1 to J. H. Clegg*

*3/17/56*

ORIGINAL COPY FILED IN



Office Memorandum • UNITED STATES GOVERNMENT

UNRECORDED

TO : DIRECTOR, FBI DATE: 9/27/56  
Attention: Training and Inspection  
FROM : SAC, NEWARK Division.  
SUBJECT:

SUGGESTION FOR FORM TO BE USED  
AS TOP SERIAL IN SECURITY INDEX CASES  
-----

ReBu routing slip, 9/25/56 transmitting a proposed form which has been suggested as a top serial in security index cases in order to make readily available the location of certain pertinent serials in the file.

With respect to Item 1 on the proposed form, it is the consensus of opinion of Agents and Supervisors on security work that summary reports are readily located through means of the pink cover sheet and that the location of the annual reports presents no particular problem. The elimination of Item 1 is suggested.

With respect to Items 2 and 4 it has been suggested that a sub-line be added under each to indicate, in the case of key figures only, whether the photograph and handwriting specimens have been furnished to the Bureau.

It has been suggested that an item be added between items 9 and 10; namely, "Neighborhood Source or Plant Location Available."

Considerable question arises in connection with item 12 as to whether the indexing of pertinent names is concerned with the addition of current material to the file or whether it is contemplated that a complete page by page review would have to be made of each file at this time before the form can be inserted. It will be seen that with respect to files of several sections which have been in existence for a period of several years would present considerable problem from the standpoint of reviewing to see that all pertinent indexing had been done. It has been suggested that this item either be eliminated or clarified in the instructions for the use of the form.

It is believed that items 16 and 17 are unnecessary and add nothing to the form which would be of value to an Agent from reviewing the file. The inclusion

2 - Bureau  
1 - Newark

9/27/56

Letter to Director, FBI  
From: SAC, Newark

of these 2 items tends to make this a "super - check" list, which has a tendency to make the handling of security cases a mechanical operation; thus lessening the need for investigating initiative.

Several Agents have suggested that items 9 and 10 should be made optional depending upon the circumstances in each case. In this connection it is believed that this could be handled as a matter of good judgement and any item included in the form which was not of particular concern in an individual case could be marked "not applicable."

It is believed that this form in security index cases would serve a very good purpose and would be of value particularly to Agents who were not so familiar with security-type work. Its adoption in some form, such as suggested by the revisions outlined above, is recommended.

Office Memorandum • UNITED STATES GOVERNMENT <sup>2249</sup>

TO : [REDACTED]

DATE: September 24, 1956

FROM : [REDACTED]

SUBJECT: SECURITY INDEX LISTS - Genl.

Enclosed herewith is one copy each of the following lists for transmittal to the SAC, Quantico, for storage with other vital records maintained by him:

- (1) Alphabetical list of Security Index subjects.
- (2) Geographical list of Security Index subjects.
- (3) Special Section of the Security Index.
- (4) List of key figures and top functionaries.
- (5) List of Security Index subjects out of the country.
- (6) List of missing Security Index subjects.
- (7) List of subjects whose citizenship status is unknown.
- (8) List of aliens.

The SAC should destroy by burning the lists furnished in August, 1956. When this action has been taken, he should so note on this memorandum and return it to me.

ACTION:

If you approve, this memorandum and the attached lists will be forwarded to Quantico for the above action.

[REDACTED]

Enclosures

cc - SAC, Quantico  
cc [REDACTED]

100-358086-3717

11 SEP 27 1956

60 JUN 3 1956

Office Memorandum : UNITED STATES GOVERNMENT

2250  
DATE: September 28, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX - Gen'l Bufile

During the past week, 15 cards were added to the Security Index and 25 cards were cancelled, a net decrease of 10 cards.

The Security Index count as of today is 13,006.

ACTION:

None. For your information.

-2250





Office Memorandum • UNITED STATES GOVERNMENT 2251

DATE: October 5, 1956

TO :

FROM :

SUBJECT: <sup>O</sup> SECURITY INDEX - general  
Bufile

During the past week, 11 cards were added to the Security Index and 18 cards were cancelled, a net decrease of 7 cards.

The Security Index count as of today is 12,999.

ACTION:

None. For your information.

Director, FBI

October 5, 1956

SAC, San Juan

COMPROS - SAN JUAN  
IS - C;  
SMITH ACT OF 1940*Security Index - San Juan*

Rebulet to San Juan dated 10/1/56 and captioned Security Investigations of Individuals, and San Juan radiogram to the Bureau 9/27/56.

It is pointed out that Attorney Counsel for San Juan Smith Act defendants, has not yet filed any motion for dismissal based on the basis of no clear and present danger. The information contained in referenced San Juan radiogram was obtained in the following manner.

On 9/27/56. Departmental Attorney advised SA [redacted] that Acting U. S. Attorney [redacted] had stated to him on the previous day that he, [redacted] had been advised in confidence by U. S. District Court Judge [redacted] that [redacted] had indicated to him, Judge [redacted] in a private conversation in the Judge's chambers, that he was contemplating filing a motion for dismissal of the indictments of the San Juan Smith Act defendants based on the fact that no clear and present danger to the security of the country exists, and pointing out that the membership of the Partido Comunista Puertorriqueno (Communist Party of Puerto Rico) (PCP) is only 55 members.

The source of [redacted] information is not available, nor is the criteria which he used to include persons as members of the PCP.

The best available estimates from SJ 233-S, SJ 239-S\*, and SJ 346-S, all of whom have furnished reliable information in the past, indicates that the present membership of the PCP in Puerto Rico is 37. The criteria used for inclusion in this number is based upon qualifications of attendance at meetings, payment of dues, performance of duties assigned by the PCP, and statements from PCP officials naming such individuals as members.

The San Juan Division is attempting to determine the source of information as to the PCP membership. Informants are in the process of being recontacted to determine the accuracy of the total membership figure of 37. The Bureau will be promptly advised of any pertinent developments.

TO :

DATE: October 9, 1956

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS  
Bufile

o Security Index -  
General

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 65, 100 and 105. Status of these cases as of September 30, 1956, is set forth herein.

In September, there was an increase in pending active matters in the entire field in the security classifications from 16,243 to 16,257. Delinquent matters increased from 1,472 to 1,904. The percentage of delinquent matters increased from 9% to 11.7%.

Letters are being sent to the offices indicated by asterisks on pages four and five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the October, 1956, administrative reports.



Memorandum for

DETAILS:

The September, 1956, administrative reports from all offices reflect that the total pending active matters in classifications 65, 100 and 105 increased from 16,243 to 16,257. The delinquent items increased from 1,472 to 1,904. The percentage of delinquent matters increased from 9% to 11.7%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>6/30/56</u>	<u>7/31/56</u>	<u>8/31/56</u>	<u>9/30/56</u>
65	1,314	522	528	513	507
100	32,812	14,336	15,005	14,930	14,932
105	2,895	4,698	4,776	3,674	3,596
<b>Total</b>	<b>37,021</b>	<b>19,556</b>	<b>20,309</b>	<b>19,117</b>	<b>19,035</b>

Memorandum for

**TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS**

<u>Classification</u>	<u>12/31/51</u>	<u>6/30/56</u>	<u>7/31/56</u>	<u>8/31/56</u>	<u>9/30/56</u>
65	525	21	14	14	19
100	22,518	1,389	1,429	1,240	1,527
105	<u>1,719</u>	<u>390</u>	<u>260</u>	<u>218</u>	<u>358</u>
<b>Total</b>	<b>24,762</b>	<b>1,800</b>	<b>1,703</b>	<b>1,472</b>	<b>1,904</b>

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1956.

**CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS**

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/56	15,079	2,071	13.7%
2/29/56	15,431	1,712	11.1%
3/31/56	15,436	1,799	11.6%
4/30/56	14,717	1,783	12.1%
5/31/56	16,377	1,753	10.7%
6/30/56	16,900	1,800	10.6%
7/31/56	17,389	1,703	9.2%
8/31/56	16,243	1,472	9.0%
9/30/56	16,257	1,904	11.7%

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately 81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications 65, 100 and 105.

Memorandum for

**STATISTICS FOR 12 OFFICES\*  
SECURITY INDEX COUNT AND FOR  
65, 100 AND 105 MATTERS**

<u>Office</u>	<u>Security Index Cards 9/14/56</u>	<u>Pending Active Matters</u>		<u>Percentage Delinquent</u>	
		<u>8/31/56</u>	<u>9/30/56</u>	<u>8/31/56</u>	<u>9/30/56</u>
* New York	2,814	4,716	4,784	10.0%	15.0%
Los Angeles	2,504	1,328	1,678	0.0%	0.0%
* San Francisco	1,350	1,009	992	14.6%	15.3%
* Chicago	821	1,118	984	13.2%	19.0%
Detroit	505	622	672	9.3%	11.4%
Philadelphia	644	517	495	8.7%	8.4%
* Newark	474	852	773	16.5%	19.1%
Seattle	377	328	368	11.2%	6.5%
Boston	326	362	360	5.0%	3.8%
Cleveland	311	393	342	8.0%	12.8%
Minneapolis	232	154	144	14.3%	7.6%
* New Haven	209	286	279	17.0%	20.7%

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on September 30, 1956, in total matters in classifications 65, 100 and 105. These statistics reflect the progress during September, 1956.

\* Letters being sent to offices so indicated re delinquent status.

## Memorandum for

Office	Active Matters		Percentage Delinquent	
	8/31/56	9/30/56	8/31/56	9/30/56
* Miami	153	162	18.3%	27.1%
* Albuquerque	55	39	0.0%	23.0%
* Milwaukee	154	111	4.0%	20.7%
* Indianapolis	143	135	14.0%	20.0%
* Houston	52	43	17.3%	18.6%
* Atlanta	42	45	14.3%	17.7%
* Birmingham	59	72	11.0%	16.6%
* Baltimore	468	449	11.1%	16.4%
Dallas	49	42	6.0%	14.2%
Anchorage	25	31	16.0%	12.9%
Phoenix	84	82	13.0%	12.2%
Washington Field	776	740	5.3%	12.1%
Richmond	40	38	2.5%	10.5%
Pittsburgh	261	245	6.1%	9.4%
Springfield	81	55	7.4%	9.1%
Denver	81	115	13.6%	7.8%
Charlotte	82	69	9.7%	7.2%
Oklahoma City	21	28	9.5%	7.1%
Albany	227	157	1.5%	6.7%
Mobile	67	31	1.5%	6.4%
Omaha	41	33	7.3%	6.0%
San Antonio	69	84	5.8%	5.9%
El Paso	20	17	10.0%	5.8%
Buffalo	288	319	4.5%	4.7%
Norfolk	41	43	7.3%	4.6%
Portland	169	168	2.4%	4.1%
Kansas City	48	50	12.5%	4.0%
New Orleans	93	102	9.7%	3.9%
Butte	36	53	2.8%	3.7%
Honolulu	25	27	0.0%	3.7%
Salt Lake City	33	31	3.0%	3.2%
San Juan	146	157	0.6%	2.5%
Savannah	34	40	6.0%	2.5%
St. Louis	178	158	3.4%	1.9%
San Diego	217	194	0.5%	0.5%
Cincinnati	117	129	0.0%	0.0%
Knoxville	19	17	5.4%	0.0%
Little Rock	11	13	0.0%	0.0%
Louisville	35	30	5.7%	0.0%
Memphis	19	25	0.0%	0.0%

\* Letters being sent to offices indicated re delinquent status.



Memorandum for

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1956, as reflected in the administrative reports.

<u>Date</u>	<u>Pending Active Matters (65,100,105)</u>	<u>Delinquent Matters (65,100,105)</u>	<u>Percentage Delinquent</u>
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%
3/31/56	4,767	399	8.4%
4/30/56	4,717	479	10.1%
5/31/56	4,914	447	9.0%
6/30/56	4,916	467	9.4%
7/31/56	4,962	258	5.1%
8/31/56	4,558	293	6.4%
9/30/56	4,355	427	9.7%

Office Memorandum • UNITED STATES GOVERNMENT 2252

TO : THE DIRECTOR

DATE: October 12, 1956

FROM :

SUBJECT: SECURITY INDEX Bufile

The following is a report on the status of the Security Index since the last count was furnished to you on September 14, 1956.

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
September 17-21	25	13	+12
September 24-28	15	25	-10
October 1-5	11	18	-7
October 8-12	16	30	-14
<b>Total</b>	<b>67</b>	<b>86</b>	<b>-19</b>

During the above-mentioned period, there was a net decrease in the Security Index of 19.

For your information, during the preceding five-week period, 100 cards were added and 85 cards were cancelled, a net increase of 15.

The Security Index count as of today is 12,985.

ACTION:

This is for your information.

Office Memorandum • UNITED STATES GOVERNMENT <sup>2253</sup>

DATE: October 17, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX — General  
Bufile

We forward to the field quarterly an alphabetical list of each office's Security Index in order that the Security Index cards maintained in the field may be checked and reconciled with Bureau records.

There is attached a proposed letter to all field offices containing appropriate instructions regarding the handling of the list.

RECOMMENDATION:

It is recommended that the attached letter be approved and forwarded.





Letter to SAC, Albany

checking the names on the list against the Security Index cards. Detailed instructions regarding the handling of this list are contained in Bureau letter to Albany, copies to all offices, captioned as above, dated January 17, 1956.

Office Memorandum • UNITED STATES GOVERNMENT

2254

TO :

DATE: October 19, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 24 cards were added to the Security Index and 7 cards were cancelled, a net increase of 17 cards.

The Security Index count as of today is 13,002.

ACTION:

None. For your information.

-225



Office Memorandum • UNIT

GOVERNMENT

2255

DATE: 10/8/55

TO :

FROM :

SUBJECT: SUGGESTION #124-57  
Made by SA  
Seattle Division

Security Index -  
Gen

Files

SUGGESTION: That the attached <sup>to</sup> form be used as the top serial in multivolume files in Security Index cases. Form will be used to set forth the serial numbers of annual reports, recent photograph, handwriting specimen, Identification Record, all pertinent names indexed, etc. Suggester states that form should be on colored paper, either pink or green.

PRESENT PROCEDURE: Files must be reviewed to locate above items.

ADVANTAGES STATED: Suggester states that in the Seattle Division the average Security Index case consists of approximately six volumes. Form would be a ready reference to specific items contained in the case file. Suggester states that the form is not intended to eliminate file reviews, per se.

DISADVANTAGES STATED: Form would be of little benefit to offices having relatively few Security Index subjects and a small amount of activity on the part of the individual subjects, or in cases consisting of one or two volumes.

OBSERVATIONS: SAC [redacted], Seattle, believes the form is an excellent idea and is needed.

Inspector [redacted] Domestic Intelligence Division, believes the suggestion has merit provided the utilization of the form is limited to that of a ready reference to specific items contained in the case file. If the form is adopted, the field should be explicitly advised that it is in no way to replace file reviews. Present rules specifically require that "the Agent to whom a case is assigned in the office of origin is personally responsible for supervising the handling of leads by others in his office and the entire investigation in all other offices." [redacted] feels that to properly supervise a case, the Agent must be conversant with all aspects of the case and adoption of any procedure in an attempt to "short-cut" such responsibility would be wholly undesirable.

SAC [redacted] New York, recommends that the form be used; however, he sets forth several modifications and recommends deleting items concerned with marking Bufile number and "Security Index" on file covers as they would tend to make handling of security cases a mechanical operation; thus lessening the need for investigative initiative. He believes that information on the form concerned with

RECORDED COPY FILED IN

2255



a chart of the location of the subject's home and the possibility that the subject's home is a hide-out should be made optional depending upon the circumstances of the particular case.

New York, recommends that the suggested form not be adopted as several of the items are readily available without the need of a form. Majority of the items are more or less reminders that action pursuant to Bureau regulations has been taken. He also feels that many items would be used infrequently.

SAC [redacted] Washington Field, recommends the suggested form not be adopted as it would create additional work in reviewing file to list pertinent serials on the form. He notes that when subject is placed on Security Index, the items listed on the form are checked at that time to see if all items have been appropriately handled. Beyond this point, SAC [redacted] feels little, if any, purpose would be served in retaining form.

Suggestion again referred to Domestic Intelligence Division; in view of the comments of SACs [redacted] and [redacted] Domestic Intelligence Division recommends the suggestion not be adopted.

RECOMMENDATION:

That the suggestion not be adopted.



SEATTLE file \_\_\_\_\_

DATE \_\_\_\_\_

RE: JOHN DOE  
SECURITY MATTER - C

The Security Index card for this subject has been tabbed \_\_\_\_\_ and the Bureau has been appropriately advised.

In the event the status of this subject changes in respect to tabbing or inclusion in the Security Index, the Bureau should be immediately advised.

CHECK LIST OF ESSENTIAL DATA

- |   |   |
|---|---|
| 1. Summary Report: ser. _____<br>Annual reports: _____<br>_____     | 12. All pertinent names indexed _____   |
| 2. Recent Photo: _____  | 13. Dissemination:<br>Foreign Born-I&NS:<br>ser _____, _____, _____, _____                    |
| 3. Subject observed: _____  | Key Facility employee:<br>ser _____, _____, _____, _____                                      |
| 4. Handwriting spec.: _____   | Other agencies: ser _____, _____, _____   |
| 5. FD 186 (Description) _____                                       |   |
| 6. FD 165 (Flash) _____   | 14. Indices Search Slips: ser _____, _____, _____, _____                                      |
| 7. Ident. Record: _____   | 15. Interview with subject:<br>Authority: ser _____, _____                                    |
| 8. Military service: _____  | Results of Int.: ser _____, _____, _____  |
| 9. Chart - location of subject's home (if necessary): _____         | 16. File stamped "SI": _____  |
| 10. Memo - subject's home as possible hideout: _____                | 17. Bufile # on cover: _____  |
| 11. Other Pertinent Main Files:<br>_____<br>_____<br>_____<br>_____ | 18. Agent's initials prior to closing:<br>Agent: _____ Date: _____<br>_____<br>_____<br>_____ |

BLOCK STAMP (as top serial)

ENCLOSURE

2255



Assistant Attorney General

October 18, 1956

Director, FBI

SECURITY INDEX LIST - (encl)

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

It is requested that this list be given utmost security.

Enclosure



YELLOW:

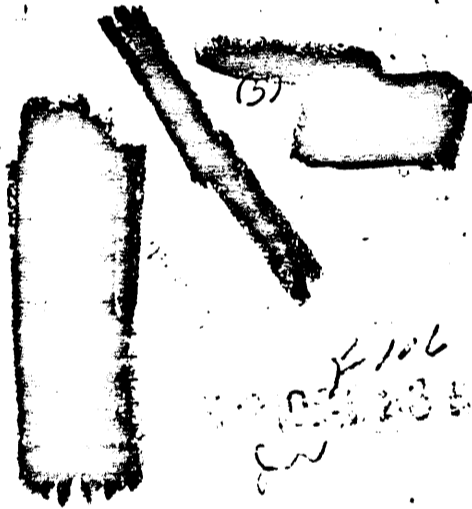
Espionage Section of the Special Section not included. The four designated groups are:

- U. S. Government Employees
- Foreign Government Employees
- United Nations Employees
- Pro-Tito Yugoslavs

100-358086-

RECORDED - 12

14 OCT 23 1956



OCT 15 8 12 AM '56

Handwritten notes and scribbles, including the number '106'.



Office Memorandum • UNITED STATES GOVERNMENT

2257

DATE: October 24, 1956

TO :

FROM :

Genl

SUBJECT: SECURITY INVESTIGATIONS OF INDIVIDUALS  
PHOTOGRAPES OF SECURITY INDEX SUBJECTS

Section 87-D of the Manual of Instructions requires the field to give particular attention to the obtaining of a photograph of a subject whose name is included in the Security Index. Further, once the photograph has been obtained, the field is instructed to continue to be alert for the existence of more recent photographs which may become available. Our instructions are, however, that these cases are not to be left in a pending status merely for the purpose of obtaining photographs and it has been the observation of the Subversive Control Section that, in some instances, reasonable efforts are not being exerted to obtain these photographs prior to closing cases.

Photographs are extremely valuable as an investigative aid; means of identification, and would be of immeasurable value in the event the Emergency Detention Program is invoked and we were required to apprehend all Security Index subjects.

RECOMMENDATION:

In order to insure that the field is giving this matter appropriate attention, it is recommended that the administrative page of reports being submitted in these cases reflect that a suitable photograph is or is not available. If you agree, there is attached a proposed SAC letter and appropriate Manual change.

DATE: October 26, 1956

TO :

WLS

FROM :

SUBJECT: SECURITY INDEX - ~~General~~  
Bufile

During the past week, 21 cards were added to the Security Index and 22 cards were cancelled, a net decrease of 1 card.

The Security Index count as of today is 13,001.

ACTION:

None. For your information.



Office Memorandum

NPL UNITED STATES GOVERNMENT

2259

DATE: October 19, 1956

TO: [REDACTED]  
FROM: [REDACTED]

SUBJECT: SECURITY INDEX LISTS

Enclosed herewith is one copy each of the following lists for transmittal to the SAC, Quantico, for storage with other vital records maintained by him:

- (1) Alphabetical list of Security Index subjects.
- (2) Geographical list of Security Index subjects.
- (3) Special Section of the Security Index.
- (4) List of key figures and top functionaries.
- (5) List of Security Index subjects out of the country.
- (6) List of missing Security Index subjects.
- (7) List of subjects whose citizenship status is unknown.
- (8) List of aliens.

The SAC should destroy by burning the lists furnished in September, 1956. When this action has been taken, he should so note on this memorandum and return it to the Subversive Control Section.

Burned 10/26/56  
S

ACTION:

If you approve, this memorandum and the attached lists will be forwarded to Quantico for the above action.

[REDACTED]

Enclosures  
cc - SAC, Quantico  
cc [REDACTED]

100-257086-2259

17 OCT 30 1956

58 NOV 5 1956

UNRECORDED COPY FILED IN 100-257086-2259

Office Memorandum

UNITED STATES GOVERNMENT

2260

TO :

DATE: 10/19/56

FROM :

SUBJECT:

SECURITY INDEX CARD STATISTICS

There are 12,994 persons represented in the Security Index (as of October 15, 1956). Of the total, 11,464 or 88.2 percent are communists. ✓

A detailed table, enclosed in duplicate, shows as of October 15, 1956, the distribution of the subjects of field offices, nationalistic tendencies, dangerousness, sex, race, citizenship and "special lists." A key to abbreviations is enclosed.



KEY TO ABBREVIATIONS USED IN SECURITY INDEX

AL Alien  
DC Detcom  
KF Key Figure  
NA Naturalized  
  
NB Native Born  
TF Top Functionary  
UN Unknown  
AEP Atomic Energy Program Employees  
  
BUL Bulgarian  
COM Communist Party, USA  
ESP Espionage Subjects  
FGE Foreign Government Employees  
  
GOV United States Government Employees  
HUN Hungarian  
ISL Independent Socialist League  
JFG Johnson Forest Group  
  
MCI Muslim Cult. of Islam  
MIS Miscellaneous  
NPR Nationalistic Party of Puerto Rico  
PPA Proletarian Party of America  
  
RUS Russian  
SUA Socialist Union of America  
SWP Socialist Workers' Party  
UNE United Nations Employees  
  
UPR Union of the People for the Establishment  
of the Republic of Puerto Rico  
YUG Yugoslavian







## Office Memorandum • UNITED STATES GOVERNMENT

TO :

DATE: 10/22/56

FROM :

SUBJECT: SUGGESTION #176-57  
Made by  
Newark Division

PRESENT PROCEDURE: When preparing a security report, the Agent preparing such report must review the main file on each individual if a documentation of the Security Index subject is to appear in the report. Documentations are not needed on some Security Index subjects.

SUGGESTION: Suggested that each time an Agent submits a Security report on a Security Index subject assigned to him, he will submit a memorandum containing the latest complete documentation of his subject. After the memorandum is reviewed by the supervisor, it should be placed in an unserialized file section and maintained in alphabetical order according to subjects' names. It is further proposed that when a new documentation is prepared for the alphabetical file, the outdated memorandum will be removed. When there is no change in a subject's status or no later documentation written since last report, the Agent need merely write a routing slip reflecting "No change in documentation" each time he submits a report.

Suggester states that for security purposes, the alphabetical file containing the documentation of the subjects should be maintained under the same maximum security as afforded the Security Index Cards.

ADVANTAGES STATED: Suggested procedure will (1) assure availability of current documentation at all times, (2) save considerable Agent time spent in file reviews to obtain such documentation each time a report is prepared inasmuch as the Agent will find all necessary documentations in one file in alphabetical order, (3) save clerical time required to locate files needed for documentation.

DISADVANTAGES STATED: Suggested procedure would take approximately two minutes more of Agent's time to dictate a memorandum if a new documentation is submitted when preparing a report.

OBSERVATIONS: SAC Newark, recommends the suggestion be adopted in large offices having a substantial number of persons on the Security Index. He feels the suggestion will save a substantial amount of Agent and clerical time.

Training and Inspection Division notes that a similar suggestion was made by SA [redacted] Jr., New York Office, that a card box be used to maintain the documentations. Under suggestion of SA [redacted], Agent would prepare a memorandum setting forth latest documentation and from this memorandum a card would be prepared. The suggestion of SA [redacted] was not adopted as documentations are not needed on all Security Index subjects, and to prepare documentations where not needed would be a useless expenditure of manpower. It was also felt that the amount of time and effort in keeping up-to-date a program such as suggested would not be justified.

Training and Inspection Division believes the objections to SA [redacted] suggestion are also applicable to instant suggestion and therefore recommends no further action be taken. Domestic Intelligence Division agrees.

**RECOMMENDATION:** That the suggestion not be adopted.

Office Memorandum • UNITED STATES GOVERNMENT 2261

TO :

DATE: October 24, 1956

FROM :

SUBJECT: SECURITY INVESTIGATIONS  
Bufile

Certain suggestions were considered and recommended at the Internal Security - Espionage Conference of 10/22-23/56. Full details regarding these suggestions are contained in my memorandum of today dealing with this Conference. To implement the recommendations made, there is attached a proposed SAC letter. The items discussed therein are mentioned briefly below.

1. Report Writing (Individuals)

The Conference recommended that, in connection with security investigations, when an individual is reported in attendance at numerous routine meetings of a subversive organization by an informant, such repetitious meetings not be set out in detail but that the field be allowed to "lump" the meetings by utilizing a summary statement.

2. Documentation of Organizations in Security Reports

We currently document organizations mentioned in security reports immediately following the first instance in which the organization is mentioned in the details. The Conference recommended that such documentation be included in an appendix immediately following the details of the report. In this matter, the field would be permitted to mimeograph or otherwise mechanically reproduce lengthy documentation of organizations for attachment to security reports.

3. Communist Index

The Conference recognized that the Communist Index presently in the field is unwieldy and of little value and suggested steps that should be taken to revitalize this Index to make it a true reservoir of cases that should be considered for investigative attention in the event we should, during the time of an emergency, apprehend those individuals included in the Security Index.

Memorandum for  
Re: Security Investigations

October 24, 1956

4. Security Informants

A. The Conference recommended that we maintain flash notices posted in the Identification Division against an informant's fingerprints for one year after an informant is discontinued.

B. The Conference recommended that the Bureau issue instructions that leads to obtain background information on potential security informants should be covered within 30 days.

C. The Conference recommended that, when contacts are made under the Security Informant Program to determine whether an individual will cooperate, the Agents be allowed to continue the interview concerning that individual's own activities provided he indicates a desire to cooperate at that time and has been at any time in the past a member of a basic revolutionary organization.

ACTION:

There is attached a proposed SAC letter containing appropriate instructions for the field in accordance with the recommendations advanced at the Conference.

Office Memorandum • UNITED STATES GOVERNMENT 2262

TO :

DATE: November 2, 1956

FROM :

SUBJECT: SECURITY INDEX  
Bufile

During the past week, 20 cards were added to the Security Index and 32 cards were cancelled, a net decrease of 12 cards.

The Security Index count as of today is 12,989.

ACTION:

None. For your information.

SAC, Washington Field (66-2194)

November 9, 1956

Director, FBI (100-357297)

KEY FACILITIES  
PLANT INFORMATION

The Department of Defense has recently issued a revised Key Facilities List designated as KFL (K). Appropriate state sections of the new KFL (K) were disseminated to the field as enclosures to Bulet to Albany dated November 6, 1956.

Attached for the information of the Washington Field Office is one copy each of page 7 of the Maryland State Section and page 7 of the Virginia State Section of the KFL (K), reflecting facilities in these states located in the District of Columbia metropolitan area.

Attached for the information of the Baltimore and Richmond Offices is one copy each of the District of Columbia Section of the KFL (K).

The above portions of the KFL are furnished interested offices to eliminate correspondence to determine if Security Index subjects and other individuals residing in one field office territory but employed in another field office territory may be employed in a Key Facility.

Enclosures - 2

2 - Richmond (w/Enclosure) (125-1)

2 - Baltimore (w/Enclosure) (100-13227)

1 - Bufile 100-358086 (Security Index) 100-358086 - ✓

Gen

NOT RECORDED  
199 NOV 11 1956

100-357297-101

DATE: November 9, 1956

TO :

FROM :

SUBJECT: DELINQUENCY IN SECURITY INVESTIGATIONS

SYNOPSIS:

Each month we follow the field closely on the status of security work by analyzing the backlog of pending cases and delinquency in espionage, internal security, security matter and foreign intelligence cases in classifications 05, 100 and 105. Status of these cases as of October 31, 1956, is set forth herein. ✓

In October, there was a decrease in pending active matters in the entire field in the security classifications from 16,257 to 15,979. Delinquent matters decreased from 1,904 to 1,446. The percentage of delinquent matters decreased from 11.7% to 9%.

Letters are being sent to the offices indicated by asterisks on pages four and five herein, commenting upon their delinquent condition and pointing out the necessity of bringing their security cases to a current status.

RECOMMENDATION:

The field will continue to be followed closely regarding security delinquency and you will be advised of the results of the review of the November, 1956, administrative reports.

Memorandum for  
Re: Delinquency in Security Investigations

DETAILS:

The October, 1956, administrative reports from all offices reflect that the total pending active matters in classifications 65, 100 and 105 decreased from 16,257 to 15,979. The delinquent items decreased from 1,904 to 1,446. The percentage of delinquent matters decreased from 11.7% to 9%.

The following statistics reflect the status of pending work, including both pending active and pending inactive matters, and delinquency for all field divisions as of December 31, 1951, and the progress for the last four months.

TOTAL PENDING MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>7/31/56</u>	<u>8/31/56</u>	<u>9/30/56</u>	<u>10/31/56</u>
65	1,314	528	513	507	551
100	32,812	15,005	14,930	14,932	14,364
105	<u>2,895</u>	<u>4,776</u>	<u>3,674</u>	<u>3,596</u>	<u>3,958</u>
Total	37,021	20,309	19,117	19,035	18,873



Memorandum for  
Re: Delinquency in Security Investigations

TOTAL DELINQUENT MATTERS  
CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Classification</u>	<u>12/31/51</u>	<u>7/31/56</u>	<u>8/31/56</u>	<u>9/30/56</u>	<u>10/31/56</u>
65	525	14	14	19	12
100	22,518	1,429	1,240	1,527	1,179
105	1,719	260	218	358	255
Total	24,762	1,703	1,472	1,904	1,446

The following statistics reflect the total of pending active matters, delinquency and percentage of delinquency of all offices since January 31, 1956.

CLASSIFICATIONS 65, 100 AND 105  
ALL FIELD DIVISIONS

<u>Date</u>	<u>Pending Active Matters</u>	<u>Delinquent Matters</u>	<u>Percentage Delinquent</u>
1/31/56	15,079	2,071	13.7%
2/29/56	15,431	1,712	11.1%
3/31/56	15,436	1,799	11.6%
4/30/56	14,717	1,783	12.1%
5/31/56	16,377	1,753	10.7%
6/30/56	16,900	1,800	10.6%
7/31/56	17,389	1,703	9.2%
8/31/56	16,243	1,472	9.0%
9/30/56	16,257	1,904	11.7%
10/31/56	15,979	1,446	9.0%

Status of Security Work in 12 of the Larger Offices

The following statistics reflect the progress of the 12 larger offices we have been closely following since December, 1951. These offices have approximately

Memorandum for  
Re: Delinquency in Security Investigations

81% of the total Security Index cards and a high percentage of the pending work and delinquency in classifications 65, 100 and 105.

STATISTICS FOR 12 OFFICES'  
SECURITY INDEX COUNT AND FOR  
65, 100 AND 105 MATTERS

Office	Security Index Cards 10/15/56	Pending Active Matters		Percentage Delinquent	
		9/30/56	10/31/56	9/30/56	10/31/56
New York	2,815	4,784	4,543	15.0%	11.9%
Los Angeles	2,503	1,678	1,614	0.0%	0.0%
San Francisco	1,354	992	1,120	15.3%	10.7%
* Chicago	825	984	885	19.6%	20.0%
Detroit	504	672	668	11.4%	11.8%
Philadelphia	647	495	525	8.4%	3.6%
Newark	480	773	819	19.1%	7.5%
Seattle	372	368	367	6.5%	10.1%
Boston	323	360	356	3.8%	3.6%
Cleveland	308	342	404	12.8%	12.0%
Minneapolis	230	144	143	7.6%	9.8%
New Haven	210	279	242	20.7%	7.8%

Status of Security Work in the Remaining 40 Offices

The remaining 40 offices are listed according to the percentage of delinquency on October 31, 1956, in total matters in classifications 65, 100 and 105. These statistics reflect the progress during October, 1956.

\* Letter being sent to office so indicated re delinquent status.

Memorandum for  
 Re: Delinquency in Security Investigations

Office	Active Matters		Percentage Delinquent	
	9/30/56	10/31/56	9/30/56	10/31/56
* Oklahoma City	28	28	7.1%	21.4%
* Louisville	30	29	0.0%	20.7%
* Houston	43	50	18.6%	16.0%
Baltimore	449	418	16.4%	14.1%
Phoenix	82	90	12.2%	13.3%
Washington Field	740	851	12.1%	12.1%
Springfield	55	61	9.1%	11.5%
Albany	164	203	6.7%	11.3%
Pittsburgh	245	207	9.4%	9.1%
Cincinnati	129	126	0.0%	8.7%
Richmond	38	50	10.5%	8.0%
Omaha	33	42	6.0%	7.1%
New Orleans	102	137	3.9%	6.6%
Mobile	31	31	6.4%	6.4%
Birmingham	72	51	16.6%	5.8%
Kansas City	30	38	4.3%	5.3%
Norfolk	43	42	4.6%	4.8%
Charlotte	69	70	7.2%	4.3%
Milwaukee	111	115	20.7%	4.3%
San Antonio	84	71	5.9%	4.2%
Denver	115	72	7.8%	4.1%
Dallas	42	52	14.2%	3.8%
Atlanta	45	58	17.7%	3.4%
Albuquerque	39	31	23.0%	3.2%
St. Louis	158	97	1.9%	3.1%
Salt Lake City	31	36	3.2%	2.8%
Portland	168	160	4.1%	2.5%
Savannah	40	46	2.5%	2.2%
Buffalo	319	251	4.7%	1.9%
Indianapolis	135	128	20.0%	1.6%
Anchorage	31	28	12.9%	0.0%
Butte	53	52	3.7%	0.0%
El Paso	17	24	5.8%	0.0%
Honolulu	27	37	3.7%	0.0%
Knoxville	17	13	0.0%	0.0%
Little Rock	13	12	0.0%	0.0%
Memphis	25	29	0.0%	0.0%
Miami	162	114	27.1%	0.0%
San Diego	194	203	0.5%	0.0%
San Juan	157	139	2.5%	0.0%

\* Letter being sent to offices so indicated re delinquent status .

Memorandum for  
 Re: Delinquency in Security Investigations

The following figures illustrate the progress of the 40 offices as a whole since January 31, 1956, as reflected in the administrative reports.

<u>Date</u>	<u>Pending Active Matters (65,100,105)</u>	<u>Delinquent Matters (65,100,105)</u>	<u>Percentage Delinquent</u>
1/31/56	4,330	376	8.7%
2/29/56	5,007	307	6.1%
3/31/56	4,767	399	8.4%
4/30/56	4,717	479	10.1%
5/31/56	4,914	447	9.0%
6/30/56	4,916	467	9.4%
7/31/56	4,962	258	5.1%
8/31/56	4,558	293	6.4%
9/30/56	4,386	427	9.7%
10/31/56	4,292	315	7.3%

Office Memorandum • UNITED STATES GOVERNMENT

DATE: November 5, 1956

TO :

FROM :

SUBJECT: SECURITY INVESTIGATIONS

Security Index - General

Instructions contained in SAC Letter 56-56 (L) dated 10/30/56 dealing with the subject matters indicated below necessitate numerous changes in Section 87 C and D, Section 107 of the Manual of Instructions, and Part I of the FBI Handbook.

1. Report writing -- Authorizing the field to set forth in a summarizing statement the subject's attendance at numerous routine meetings of a subversive organization at which the subject is not reported as having taken an active part therein and nothing transpires that is pertinent to set forth in a report on the individual.

2. Documentation of organizations in security reports -- Authorizing the field to set out documentation of subversive organizations other than those cited by the Attorney General under Executive Order 10450 as an appendix to reports and further authorizing the field to mimeograph or otherwise mechanically reproduce the documentation for organizations frequently referred to by it in security reports.

3. Communist Index -- Instructions were contained in referenced SAC Letter with regard to revitalizing the present Communist Index in order that it would more accurately reflect the names of persons who should be continually borne in mind from the standpoint of the security of the nation with a view toward possible investigation, interrogation or action at some future date.

4. Security informants --  
a. Instructions with regard to the retention of flash notices for one year following discontinuance.

b. Instructions that leads to obtain background information of potential security informants are to be handled by auxiliary offices within 30 days.

c. Authorizes the field to pursue an initial interview with a subject who has in the past been a member of a basic revolutionary organization and who indicates at

ENCLOSURE

Enclosures

11/9/56

Manual Manual

John

-2265



Memorandum for  
Re: Security Investigations

the time of the initial contact a cooperative attitude,  
to develop detailed information concerning his own  
activities. This deals with subject's being interviewed  
under authority of the SAC.

ACTION:

Proposed Manual and FBI Handbook changes are attached.  
If you approve, this memorandum and the attachments should be  
forwarded to the Training and Inspection Division.

✓



November 5, 1956

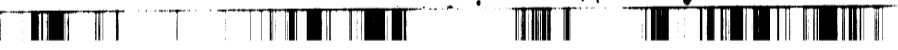
PROPOSED CHANGES IN  
MANUAL OF INSTRUCTIONS

Delete item (2) of Section 87-C 3 a, page six,  
and substitute therefor the following:

(2) Reports shall be confined to material  
pertinent to the investigation and shall  
be as brief as possible consistent with  
accuracy and the requirements of the  
individual investigation. Extraneous  
material which adds nothing of value to  
the investigation should be omitted.  
Whenever an organization or publication  
is mentioned in a report and the connection  
of the organization is set forth for the  
purpose of showing a subversive ramifica-  
tion, the organization or publication  
should be appropriately documented with  
a short authoritative statement clearly  
showing the subversive ramification. Each  
organization shall be documented on a  
separate sheet of paper (or, for this  
purpose, each office may mimeograph or  
otherwise mechanically reproduce the  
documentation in examinations frequently  
referred to by the Security reports. You  
will utilize the Bureau-approved standard  
sketch. These items of documentation  
should be set up in the appendix inRECORDED  
alphabetical order and this appendix will  
be disseminated along with the main body  
of the report. Do not attribute significance  
to a particular source; however,  
indicate the degree of reliability of the  
source in accordance with current Bureau  
practice. The administrative page of the  
report shall reflect the serial number or  
identity of the source, followed by the  
name of the organization being documented.

YELLOW: Enclosure to memo to \_\_\_\_\_ from  
dated 11/5/56; re "Security investigations,"

ENCLOSURE



**Proposed Changes in Manual of Instructions**

Document those organizations cited by the Attorney General under Executive Order 10450 by setting forth a statement to that effect in the details of the report immediately following the first instance in which the organization being documented is mentioned in the report.

In those instances in which the organization or publication has no subversive ramification or none can be shown, the matter would not be pertinent in the details of the report. A possible exception would be a reference to such an organization under "Background Information." The first time an organization or publication is mentioned in a report, the name should be set forth in full. Thereafter, it may be referred to by its accepted abbreviation. Should the Agent preparing the report desire to bring his personal observations to the attention of the Bureau, this should be handled by separate letter to the Bureau.

Delete items (2), (3), (4) and (5) of Section 87-D 7 a, pages 42a and 43, and substitute therefor the following:

(2) Individuals to be included

(a) This Index is to contain the names of individuals currently under investigation when, following completion thereof, the information developed does not justify the inclusion of the subject's name in the Security Index when there is evidence of:





**Proposed Changes in Manual of Instructions**

I. Membership in a basic revolutionary organization over five years ago, together with some indication of continuing sympathy for the communist movement within the past five years and no reliable evidence of defection.

II. Unverified allegations of such membership within the past five years, coupled with some evidence or information indicating activity or sympathy for the subversive cause within the same period.

III. Leadership in a substantial capacity in a major subversive front group over three years ago, together with some evidence of continuing activity or sympathy for the subversive cause within the past three years and no reliable evidence of disaffection.

IV. Current subversive front membership and/or activity, together with evidence of sympathy for the subversive cause or antagonism toward the present form of Government not warranting placing on the security index.

(b) Include in this Index the names of individuals deleted from the Security Index in the future by application of the Security Index criteria. For this purpose, use the card formerly filed in the

(3) Arrangement *geographical section*

(a) Maintain alphabetically on 5x8 plain white cards. If any special breakdown or arrangement of the Index is desired, obtain Bureau authority. Advise Bureau of the nature of the breakdown or arrangement and the day-to-day value of such arrangement.

**Proposed Changes in Manual of Instructions**

**(4) Content**

**(a) Each card should contain as a minimum the following:**

**I. Name and aliases.**

**II. Office file number.**

**III. Membership and position or association in the subversive group or groups, together with the source and date of the information.**

**IV. Residence.**

**V. Citizenship.**

**VI. Employment.**

**(5) Removal and deletion of cards**

**(a) Destroy cards on individuals who subsequently become security informants or sources.**

**(b) Destroy cards on individuals who subsequently become subjects of Security Index cards.**

**(c) Other than above, expend no investigative or administrative efforts to keep the cards in an up-to-date status.**

Section 87 D,  
74, (10) (g), II, III,  
and IV amended to  
remove instructions  
re filing  
Cancelled  
security  
index the  
box is  
labelled.  
fml

Delete the following sentence from Section 87-D  
7 f (1) (b) I, page 71, paragraph one:

Such a report will specifically include all pertinent information developed in the case to date as would an investigative report and the provisions set forth under 87D 2f (9) (b) III which regarding selection of information to be specifically reported in summary reports will not apply to such initial reports.

**Proposed Changes in Manual of Instructions**

Section 87-D 7 f (9) (b) II and III, pages 76 and 77, should be deleted and the following substituted therefor:

II. Investigative and summary reports.

(A) Information suggestive of additional leads and corroborated by other sources of significance in showing subject's knowledge of and adherence to revolutionary aims of organization or organizations with which he is associated should be fully and carefully reported.

(B) Each report is to include all information having any pertinency as to whether or not there is justification for security index card. This includes pertinent information concerning subversive and subversive activities.

(C) When previous summary reports which have been prepared are not suitable for dissemination because of disclosure of sources, information contained therein should be included in current summary reports with sources noted. Each office must be certain that all pertinent information has been incorporated in either a past or current disseminative summary report.

(D) Frequently information will have been obtained reflecting subject's presence at numerous meetings of subversive organizations over a period of years. In many instances these facts will have been reported by only one informant. In others, two or three informants will have reported subject's attendance at meetings. The question of pertinency of all such items is dependent upon the weight of all of the evidence obtained against the subject.



**Proposed Changes in Manual of Instructions**

(E) Such repetitious and cumulative items to be specifically set forth in reports may be reduced in number to the point where they will be limited to a representative number of such items. Each such item specifically set forth must be fully documented in accordance with instructions set forth below.

(F) The number of such items to be included in each instance will be dependent upon the preponderance of other evidence available for inclusion in the report which will lend weight to our case against the subject.

(G) Selection of such items with regard to period of time will be dependent upon all facts developed against subject. Selection should be based upon the objective of specifically reporting data sufficient to justify continued detention of each subject if apprehended.

When selection of representative number of such items is made, they should be followed by a general statement summarizing any other items furnished by source. The summarizing statement should indicate that source advised during a specified period of time that subject also attended a certain number of other meetings during a certain period.

Information reported in a summarizing statement will be documented on the administrative pages by setting forth the identity of the source, the period of activity involved, and the file number and serial scope reflecting location of informant's original reports covering meetings in question.

**Proposed Changes in Manual of Instructions**

This procedure is utilized to avoid detailed specific reporting of repetitious meetings of a routine nature. It in no way removes responsibility from the field to report all items of importance to the Bureau, bearing in mind the fact that Bureau files must be complete insofar as matters of substance are concerned.

The present items (G), (H) and (I), page 77, should be relettered as items (H), (I) and (J).

In Section 87-D 7 f (11) (b) I, page 78, add the following as item (E):

(E) In those instances in which summarizing statements are utilized to report a subject's attendance at numerous meetings of a subversive organization, the documentation must consist of the identity of the source, the period of activity involved, and the file number and serial scope reflecting location of informant's original reports covering meetings in question.

The following changes should be made with respect to Section 87-D 6 d (7), "Interviews with subjects of security investigations":

Delete item (e) VI (A) and substitute therefor the following:

(A) Residence, address, occupation, employment and race of subject, date and place of birth, and citizenship.

Delete item (e) VIII, page 40, and substitute therefor the following:

**Proposed Changes in Manual of Instructions**

Delete item 9 e of Section 107 F of the Manual of Instructions and substitute the following therefor:

When informant is discontinued, retain flesh notice for one year following discontinuance. Insure that notice is cancelled at last time by submission of Form FD-107 or advise Bureau as to why notice should be continued. If fingerprints obtained solely for this purpose, remove fingerprints from criminal file.

Office Memorandum • UNITED STATES GOVERNMENT 2266

DATE: November 16, 1956

TO :

FROM :

SUBJECT: SECURITY INDEX - *genl*

During the past week, 22 cards were added to the Security Index and 25 cards were cancelled, a net decrease of 3 cards.

The Security Index count as of today is 12,985.

ACTION:

None. For your information.

Assistant Attorney General

November 21, 1956

Director, FBI

General

SECURITY INDEX LIST

There is attached hereto a current list of the names of the individuals maintained in the Security Index. Names included in the main portion of the list are arranged alphabetically. Those individuals coming within four designated groups are listed on separate pages. Following each name is information reflecting the race, sex, birth date, Bureau file number, and the Bureau field office covering the residence of the individual.

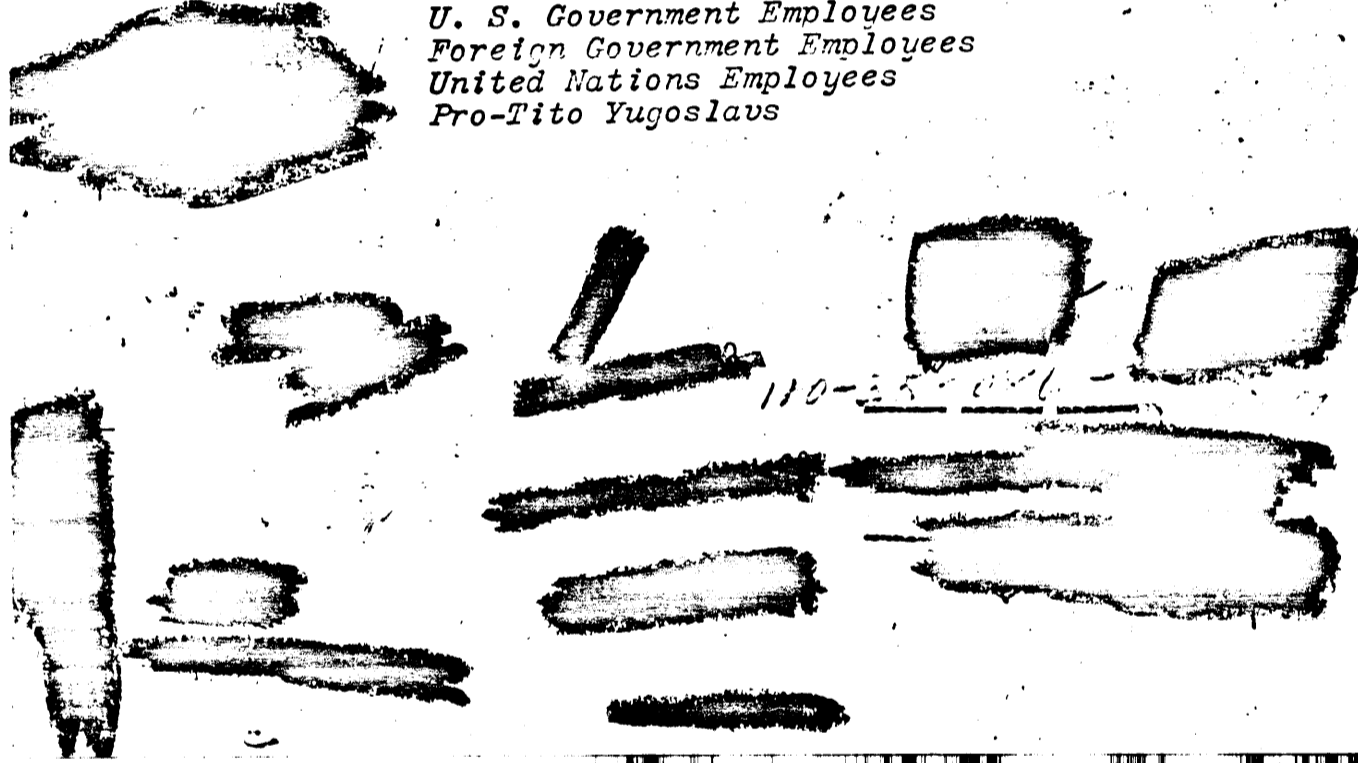
It is requested that this list be given utmost security.

Enclosure

YELLOW: Espionage Section of the Special Section not included. The four designated groups are:

- U. S. Government Employees
- Foreign Government Employees
- United Nations Employees
- Pro-Tito Yugoslavs

110-25-006





10/30/56

UNRECORDED

10-30-56

SAC LETTER NO. 56-56

*-general*

(I) SECURITY INVESTIGATIONS OF INDIVIDUALS - PHOTOGRAPHS OF SECURITY INDEX SUBJECTS -- Current Bureau instructions are that all logical leads must be covered in an attempt to obtain photographs of subjects of Security Index cards during the course of your investigation of these subjects.

Effective immediately, the administrative page of reports in Security Index cases should contain a statement with regard to the existence of a suitable photograph.



10-30-56  
SAC LETTER NO. 56-56

(L) SECURITY INVESTIGATIONS -- In response to certain suggestions made by field representatives at the Internal Security - Espionage Conference held at the Seat of Government, October 22 - 23, 1956, the following instructions are to be placed into effect immediately:

A. Report Writing (Individuals)

In connection with security investigations of individuals, it frequently occurs that an informant will report a subject's attendance at numerous routine meetings of a subversive organization over the space of a few months. At many of these meetings, the subject is not reported as having taken an active part therein and nothing transpires that is pertinent to set out in a report on the individual concerned.

Effective immediately, items of this nature may be set forth in investigative reports on individuals in a summarizing statement to the effect that "T-1 advised on various dates from June - October, 1956, that the subject was in attendance at 25 meetings of the National Council of American-Soviet Friendship between the dates June 1 and October 1, 1956." The reliability of the informant should, of course, be set forth in accordance with current Bureau instructions.

Information reported in the above manner will be documented on the administrative pages by setting forth (1) the identity of the source, (2) the period of activity involved, i.e., June 1 - October 1, 1956, and (3) the file number and serial scope reflecting location of informant's original reports covering meetings in question.

This procedure is being set up to avoid detailed specific reporting of repetitious meetings of routine nature. It in no way removes responsibility from the field to report all items of pertinence to the Bureau, bearing in mind the fact that Bureau files must be complete insofar as matters of substance are concerned. Information tending to establish a subject's knowledge of the revolutionary aims and purposes of the subversive organization with which he is affiliated must be specifically reported in detail.

B. Documentation of Organizations in Security Reports

In connection with security reports, it has been the practice to include the documentation of organizations mentioned therein immediately following the first instance in which such organization is referred to in the report.

Effective immediately, the documentation of organizations mentioned in security reports, other than organizations cited by the Attorney General under the provisions of Executive Order 10450,

- 2 -

ORIGINAL FILED IN

will appear as an appendix to the report.

Each organization will be documented on separate sheets of paper and, for this purpose, each office will mimeograph or otherwise mechanically reproduce the documentation for organizations frequently referred to by it in security reports. You will utilize the Bureau-approved thumbnail sketch. These items of documentation should be set up in the appendix in alphabetical order and this appendix will, of course, be disseminated along with the main body of the report.

It will be unnecessary to attribute the documentation to a particular source. You should, however, indicate the degree of reliability of the source in accordance with current Bureau practice. The administrative page of the report will reflect the symbol number or identity of the source, followed by the name of the organization being documented.

You will document those organizations cited by the Attorney General under Executive Order 10450 by setting forth a statement to that effect in the details of the report in accordance with current Bureau practice.

### C. Communist Index

The Communist Index, which was established a number of years ago, has grown unwieldy and is serving very little purpose today. In order that we may obtain maximum benefit from this Index, you should take the following steps, utilizing those Security Index cards which have been cancelled by application of the revised Security Index criteria since April, 1955, as a base:

1. Add Communist Index cards to the above on individuals currently under investigation when, following completion thereof, the information developed does not justify the inclusion of the subject's name in the Security Index when there is evidence of:

a. Membership in a basic revolutionary organization over five years ago, together with some indication of continuing sympathy for the communist movement within the past five years and no reliable evidence of defection.

10-30-56  
SAC LETTER NO. 56-56

(2)  
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b. Unverified allegations of such membership within the past five years, coupled with some evidence or information indicating activity or sympathy for the subversive cause within the same period.

c. Leadership in a substantial capacity in a major subversive front group over three years ago, together with some evidence of continuing activity or sympathy for the subversive cause within the past three years and no reliable evidence of disaffection.

d. Current subversive front membership and/or activity, together with evidence of sympathy for the subversive cause or antagonism toward the present form of Government not warranting placing on the Security Index.

2. Review those cases opened and subsequently closed without the subject's names being included in the Security Index since April 15, 1955, and include in the Communist Index the names of those individuals falling in the above categories.

3. Include in this Index the names of individuals deleted from the Security Index in the future by application of the Security Index criteria.

This Index should represent those persons who should be continually borne in mind from the standpoint of the security of the country with a view toward possible investigation, interrogation or action at some future date. It should serve as an administrative aid and working index, reflecting a central repository of the names of individuals having sympathy or affiliation with the Communist Party or other basic revolutionary groups.

Each card should contain as a minimum the following:

1. Name and aliases.
2. Office file number.

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3. Membership and position or association in the subversive group or groups, together with the source and date of the information.

4. Residence.

5. Citizenship.

6. Employment.

The Index card should be prepared on 5 x 8 inch plain white cards and should be maintained alphabetically. However, if you desire to utilize it as an investigative aid, it may be set up by geographical area in conformance with your integrated investigative system. This should be done only with Bureau concurrence.

When the above steps have been taken, destroy the remaining cards presently contained in your Communist Index.

Expend no investigative or administrative efforts to keep the cards in an up-to-date status. However, destroy all cards on individuals who subsequently become security informants or sources, or subjects of Security Index cards.

You should advise the Bureau when the above has been accomplished. If not completed within 60 days, submit a status letter.

RE: SECURITY INFORMANTS

A. Flash notices

So that personal difficulties of former informants will come to the field's attention, retain flash notices for one year following discontinuance. It is your responsibility to insure that these notices are cancelled at that time or that the Bureau is advised as to why you deem it desirable to continue the flash notice.

B. Investigation of Potential Informants

To expedite background investigation of potential informants, leads to obtain such information must be handled by auxiliary offices within 30 days.

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**C. Security Informant Program**

SAC Letter 56-34 sets forth circumstances whereby individuals may be interviewed to determine whether they will cooperate. Under authority of this SAC letter it was not permissible to discuss the individuals' background with them but the sole purpose of the contacts was to enable the interviewing Agents to determine whether the persons being interviewed might be cooperative. Effective immediately when making such approaches if the individuals have been members of a basic revolutionary organization and indicate they might cooperate they may be questioned during the initial contact about their own activities in order to further ascertain the extent to which they will cooperate.

Also in conducting interviews under this program if more than one contact is necessary to determine the individuals' degree of cooperation, such recontacts may be made upon the original authorizations. No attempt should be made to develop such individuals as informants or to direct their activities as potential informants until the investigation required by Section 107 of the Manual of Instructions has been conducted and Bureau authority obtained.

very truly yours,

John Edgar Hoover

Director

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Office Memorandum • UNITED STATES GOVERNMENT 2268

TO : THE DIRECTOR

DATE: November 9, 1956

FROM :

SUBJECT: SECURITY INDEX

The following is a report on the status of the Security Index since the last count was furnished to you on October 12, 1956:

<u>Week of:</u>	<u>New Cards Added</u>	<u>Cards Cancelled</u>	<u>Net Change</u>
October 15-19	24	7	+17
October 22-26	21	22	- 1
October 29- November 2	20	32	-12
November 5-9	22	23	- 1
Total	87	84	+ 3

During the above-mentioned period, there was a net increase in the Security Index of 3.

For your information, during the preceding four-week period, 67 cards were added and 86 cards were cancelled, a net decrease of 19.

The Security Index count as of today is 12,988.

ACTION:

This is for your information.

